

CARROLL COUNTY BOARD MEETING

Small Courtroom, Courthouse

May 1, 2025 4:00 p.m.

*****PLEASE SILENCE CELL PHONES*****

Opening Prayer

Call to Order

Pledge of Allegiance

Roll Call

Public Comments

Consent Agenda

- 1. Approval of the April 17th Meeting Minutes**
- 2. Approval of Bills Paid in Vacation**
- 3. Approval of Committee on Claims**

Tabled Items

Department Reports

Animal Control

Assessor

Circuit Clerk

County Clerk & Recorder

Emergency Management

GIS

Highway

- 1. Monthly Report**

Health Department

Probation

Sheriff

States Attorney

Transit

Treasurer

Zoning/ZBA

County Administrator

- 1. CIRMA Dividend Distribution**

Affiliate Reports

Blackhawk Hills Regional Council – Kevin Barnes

Business Employment Skills Team/Workforce – Chris Flikkema

Community Mental Health Board – Melinda Appel

Emergency Telephone System Board – Matt Magill, 911 Director

Health Board – William Iske

Hotel/Motel - Susan Jacobs

Jo Daviess Carroll Co. Joint Action Solid Waste Agency – Chris Flikkema
LRA – Susan Jacobs

1. Monthly Report

NWILED – Susan Jacobs

Senior Services Board – Dave Soldat

Tri-County Opportunities Council – Ronald Preston

United County Council of Illinois – Julie Bickelhaupt

Veterans Assistance Commission – Susan Jacobs

Whiteside/Carroll & Jo/Carroll Enterprise Zones – Julie Bickelhaupt

Committee Reports

Ad Hoc Inmate Housing Committee – William Iske

Ad Hoc Transit Garage Committee – Chris Flikkema

Ad Hoc Planning and Development Committee – Julie Bickelhaupt

Business

- 1. Potential Revocation of Special Use Permit #19-04-500500 (Zoning Solar Permit) Ref: Boyd Jones Construction Job #19-036.**
- 2. Approval of County Jail project repairs of one cell to address required maintenance and safety risks by Jay Zickau Construction of \$14,290 and Plattenberger Plumbing and Heating (plumbing estimate includes a contingency factor) of \$7,500 utilizing Fund 85 – Capital Projects Unrestricted in the total amount \$21,790. Furthermore, approval for the County Board Chair to approve any project change orders not to exceed an additional amount of \$8,209.**
- 3. Approval of the Illinois Public Works Mutual Aid Network’s updated Resolution via a board vote, giving the County approval to enter into their updated Intergovernmental Agreement.**
- 4. Approval of the Resolution for Vision Zero in Carroll County.**
- 5. Approval of the Pavement Marking Contract with Varsity Striping and Construction Company for \$18,366.81 to be paid for out of the County MFT fund.**
- 6. Approval of the Hot Mix Asphalt Apply on Road Contract with Civil Constructors for \$276,736.00 to be paid for out of the County MFT fund.**

Executive Session

Chair Report

Appointments

- 1. Jo/Carroll Solid Waste Agency - reappointment of Les Guenzler through 2028 and Appointment of Melinda Appel as Carroll County Board Appointment, replacing Christopher Flikkema**

Adjournment

Next County Board Meeting – June 5, 2025 4:00 p.m.

CARROLL COUNTY BOARD MEETING

301 N. MAIN ST., MT. CARROLL, IL

SMALL COURTROOM

APRIL 17, 2025 AT 9:30 A.M.

CALL TO ORDER – Chair Bickelhaupt called the Board meeting to order at 9:30 a.m.

INVOCATION was given by County Board Member Melinda Appel.

PLEDGE OF ALLEGIANCE

ROLL CALL – Roll call shows Julie Bickelhaupt, William Iske, Ronald Preston, Susan Jacobs, Christopher Flikkema, David Soldat, Melinda Appel and Jason Beyers present. Kevin Barnes was absent.

PUBLIC COMMENTS – No public comments.

CONSENT AGENDA – Chair Bickelhaupt presented the consent agenda for approval.

1. Approval of the April 3rd Meeting Minutes
2. Approval of Bills Paid in Vacation
3. Approval of Committee on Claims

Motion by Jacobs, second by Preston to approve. Roll call shows Soldat, Preston, Beyers, Iske, Bickelhaupt, Flikkema, Jacobs and Appel all voting aye. Motion carried.

TABLED ITEMS – None

DEPARTMENT REPORTS

Emergency Management – Emergency Management Director Jim Klinefelter gave an update that the generators are on hold waiting on approval and releasing money from the state. He also gave an update on the recent fires that injured firefighters from Lanark and Hanover and the incident at the Federal Prison in Thomson.

Animal Control – ACO Lisa Ashby reported she has eight dogs and three are on placement for adoption. She will be attending a training class in Peoria. Susan Jacobs questioned whether training is provided for dogs to avoid being euthanized. ACO Ashby confirmed she has people come in and help with that.

Assessor – Deputy Assessor Kolton Dimmick was present advised no report.

Circuit Clerk – Circuit Clerk Patty Hiher was not present, therefore no report.

County Clerk & Recorder – Deputy Clerk Kendra Strauch was present advised no report.

GIS – Deputy Assessor Kolton Dimmick was present advised no report.

Highway – A monthly report was submitted in the packet. County Engineer Sara Renkes was not present. In her absence County Administrator Bob Jachnicki reported that State Bill 2217 regarding the Townships did not advance.

Health Department – Dawn Holland was present advised no report.

Probation – Probation Officer Steve Brown was present advised no report.

Sheriff – 911 Director Matt Magill was present advised no report.

States Attorney – State’s Attorney Aaron Kaney was present advised no report.

Transit – PCOM Mary Maszk reported that 686 meals were served at their fundraiser that raised over \$5,000. A monthly report was also submitted in the packet.

Treasurer- County Treasurer Lydia Hutchcraft was not present, therefore no report.

Zoning/ZBA - Zoning Officer Jaicee Buckner reported she will be attending a conference on May 2nd in Starved Rock.

County Administrator – County Administrator Bob Jachnicki reported he will be attending the CIRMA Conference on April 21st. It is the Annual Audit Meeting.

AFFILIATE REPORTS – Chair Bickelhaupt asked board members to bring to the board three bullet points from affiliate meetings to better understand these groups and share what they are doing.

Blackhawk Hills Regional Council – No report

Business Employment Skills Team/Workforce – No report

Community Mental Health Board – No report

Emergency Telephone System Board – No report

Health Board – No report

Hotel/Motel – No report

Jo Daviess Carroll Co. Joint Action Solid Waste Agency – No report

LRA – No report

NWILED – No report

Senior Services Board – No report

Tri-County Opportunities Council – A monthly report was submitted in the packet.

United County Council of Illinois – No report

Veterans Assistance Commission – A monthly report was submitted in the packet.

Whiteside/Carroll & Jo/Carroll Enterprise Zones – No report

COMMITTEE REPORTS

Ad Hoc Inmate Housing Committee – William Iske reported they had one quote. They will be meeting after board meeting.

Ad Hoc Transit Garage Committee – Chris Flikkema reported no report.

Ad Hoc Planning and Development Committee – Julie Bickelhaupt reported that they discussed what direction to take, ideas and thoughts moving forward. The next meeting will be May 20th at 8:00 a.m.

BUSINESS

1. County Administrator Bob Jachnicki presented the Contract agreement with Willet Hoffman and Associates to oversee the construction of Big Cut Road Bridge project for \$174,849. There was some discussion. Motion by Jacobs, second by Preston. Roll call shows Flikkema, Preston, Jacobs, Iske, Bickelhaupt, Soldat, Beyers, and Appel all voting aye. Motion carried.

2. County Administrator Bob Jachnicki presented a bill for Approval of Computer Dynamics 3-year renewal of Cyber Protection Firewall in the amount of \$6,859. There was some discussion. Motion by Jacobs, second by Iske. Roll call shows Iske, Flikkema, Bickelhaupt, Beyers, Preston, Soldat, Appel and Jacobs all voting aye. Motion carried.

EXECUTIVE SESSION – None

CHAIR REPORT – No Report

APPOINTMENTS – Chair Bickelhaupt presented the Reappointments for Approval of Judy Dampman and Richard Dulaney to the Board of Review, terms ending in 2027. Motion by Jacobs, seconded by Flikkema. Motion carried.

Chair Bickelhaupt presented the Appointment for Approval of Kevin Folk to Milledgeville Fire Trustee, term ending in 2028. Motion by Jacobs, seconded by Flikkema. Motion carried.

Motion by Jacobs, second by Appel to adjourn the meeting at 9:58 a.m. Motion carried.

Minutes submitted by Kendra Strauch, Deputy Clerk & Recorder

Selection Criteria: Vendor =
Bank =

Bills Paid in Vacation

Batch = BPIV
Due Date =
Invoice Date =

Open Invoices by Fund/Department (APLT22) Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	029	VITAL RESOLUTION			
Dept:	00	NonDepartmental			
640877	DAWN BUSS		02900005441	ARCHIVING	\$150.00
	4.11.25	4/11/2025	SCANNING		
Subtotal for Department: 00 :					\$150.00
Total for Fund: 029 :					\$150.00

Selection Criteria: Vendor =
Bank =

Batch = SBM
Due Date =
Invoice Date =

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	087	PUBLIC DEFENDER SAFETY ACT			
Dept:	00	NonDepartmental			
4192	STERLING BUSINESS EQUIP. CENT.		08700005510	DISBURSEMENTS	\$5,813.84
	CC00-001-96144	4/21/2025	JUDGE CHAMBERS		
Subtotal for Department: 00 :					\$5,813.84
Total for Fund: 087 :					\$5,813.84

Selection Criteria: Vendor =
Bank =

Batch = BPIV
Due Date =
Invoice Date =

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	01	COURTHOUSE UPKEEP			
640697	SYNDEO NETWORKS, INC.		01101005005	UTILITIES--TELEPHONE	\$337.48
	SN024583	4/22/2025	COURTHOUSE		
640964	VERDANT COMMERCIAL CAPITAL		01101005005	UTILITIES--TELEPHONE	\$1,381.41
	905520211	4/22/2025	COURTHOUSE		
Subtotal for Department: 01 :					\$1,718.89
Total for Fund: 011 :					\$1,718.89

Selection Criteria: Vendor =
Bank =

Committee On Claims

Batch =
Due Date = 5/1/2025
Invoice Date =

Open Invoices by Fund/Department (APLT22) Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	01	COURTHOUSE UPKEEP			
640973	SPECTRUM VOIP		01101005005	UTILITIES--TELEPHONE	\$122.41
	587330	5/1/2025	COURTHOUSE		
Subtotal for Department: 01 :					\$122.41
Total for Fund: 011 :					\$21,096.74

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	02	SUPPLIES AND RENTALS			
640684	STOREY-KENWORTHY		01102005323	PRINTING, SUPPLIES & POSTAG	\$98.64
	PINV1249358	5/1/2025	CO CLERK / CHECKS		
Subtotal for Department: 02 :					\$98.64
Total for Fund: 011 :					\$21,096.74

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	03	OFFICE EQUIPMENT MAINTENANC			
640560	DE LAGE LANDEN FINANCIAL SERVICES		01103005025	OFFICE EQUIPMENT MAINTENAN	\$532.26
	589982693	5/1/2025	CO CLERK 5/15/25 - 6/14/25		
4192	STERLING BUSINESS EQUIP. CENT.		01103005025	OFFICE EQUIPMENT MAINTENAN	\$33.00
	INV631747	5/1/2025	CIRCUIT CLERK		
4192	STERLING BUSINESS EQUIP. CENT.		01103005025	OFFICE EQUIPMENT MAINTENAN	\$170.11
	INV631652	5/1/2025	CIRCUIT CLERK		
Subtotal for Department: 03 :					\$735.37
Total for Fund: 011 :					\$21,096.74

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	05	SUPERVISOR OF ASSESSMENTS			
3565	PEARSON		01105005323	PRINTING SUPPLIES & OTHERS	\$7.50
	524794	5/1/2025	ASSESSOR / #83198		
3540	QUILL CORPORATION		01105005323	PRINTING SUPPLIES & OTHERS	\$127.31
	43639940	5/1/2025	ASSESSMENT OFFICE		
3540	QUILL CORPORATION		01105005323	PRINTING SUPPLIES & OTHERS	\$49.20
	43648539	5/1/2025	ASSESSMENT OFFICE		
3540	QUILL CORPORATION		01105005323	PRINTING SUPPLIES & OTHERS	\$9.17
	43648736	5/1/2025	ASSESSMENT OFFICE		
				Subtotal for Department: 05 :	\$193.18
				Total for Fund: 011 :	\$21,096.74

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	011	GENERAL FUND		
Dept:	12	COUNTY TREASURER		
1092	COMPUTER INFORMATION CONCEPTS	01112005323	PRINTING & SUPPLIES	\$226.88
	PSI40088	5/1/2025	2024 TAX FORMS	
2960	MIRROR DEMOCRAT	01112005323	PRINTING & SUPPLIES	\$45.00
	TREAS SUB 2025	5/1/2025	TREASURER SUBSCRIPTION	
3565	PEARSON	01112005323	PRINTING & SUPPLIES	\$38.55
	LC85761, S523374, S524793	5/1/2025	TREASUFER / CUSTOMER #R859	
3540	QUILL CORPORATION	01112005323	PRINTING & SUPPLIES	\$60.56
	43706347	5/1/2025	TREASURER	
3540	QUILL CORPORATION	01112005323	PRINTING & SUPPLIES	\$96.44
	43640047	5/1/2025	TREASURER	
Subtotal for Department: 12 :				\$467.43
Total for Fund: 011 :				\$21,096.74

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	011	GENERAL FUND		
Dept:	13	COUNTY CLERK AND RECORDER		
640684	STOREY-KENWORTHY	01113005323	PRINTING & SUPPLIES	\$31.60
	PINV1248916	5/1/2025	COUNTY CLERK	
640684	STOREY-KENWORTHY	01113005323	PRINTING & SUPPLIES	\$19.06
	PINV1249307	5/1/2025	COUNTY CLERK	
Subtotal for Department: 13 :				\$50.66
Total for Fund: 011 :				\$21,096.74

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	18	CORONER			
640208	NMS LABS		01118006038	AUTOPSIES	\$322.00
	1271437	5/1/2025	CORONER		
Subtotal for Department: 18 :					\$322.00
Total for Fund: 011 :					\$21,096.74

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	011	GENERAL FUND		
Dept:	19	DOG CATCHER		
2040	CARROLL COUNTY HIGHWAY DEPT.	01119007055	CELL PHONE	\$80.60
	CLAIM 5.1.25	5/1/2025	ANIMAL CONTROL / CELL PHONE	
2040	CARROLL COUNTY HIGHWAY DEPT.	01119005323	PRINTING & SUPPLIES	\$84.96
	CLAIM 5.1.25	5/1/2025	ANIMAL CONTROL / SUPPLIES	
2040	CARROLL COUNTY HIGHWAY DEPT.	01119006039	AUTO TELEPHONE & SUPPLIES	\$117.83
	CLAIM 5.1.25	5/1/2025	ANIMAL CONTROL / FUEL	
2491	KUNES' COUNTRY AUTO GROUP INC	01119006039	AUTO TELEPHONE & SUPPLIES	\$106.44
	CLAIM 5.1.25	5/1/2025	ANIMAL CONTROL / OIL CHANGE AND SERVICE	
157	LISA ASHBY	01119005014	EDUCATION	\$385.98
	CLAIM 5.1.25	5/1/2025	ACO TRAINING - MILEAGE, HOTEL, CLASS REIMBURSEMENT	
Subtotal for Department: 19 :				\$775.81
Total for Fund: 011 :				\$21,096.74

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	23	JURY EXPENSES			
3634	PITNEY BOWES RESERVE ACCOUNT		01123005323	PRINTING, SUPPLIES & POSTAG	\$750.00
	5.1.25	5/1/2025	CIRCUIT CLERK / ACCT #31346869		
Subtotal for Department: 23 :					\$750.00
Total for Fund: 011 :					\$21,096.74

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	26	STATES ATTORNEY			
640250	CARROLL COUNTY TRANSIT		01126005341	OTHER EXPENDITURES	\$24.00
	4.22.25 STATEMENT	5/1/2025	STATES ATTY		
Subtotal for Department: 26 :					\$24.00
Total for Fund: 011 :					\$21,096.74

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	28	COURT EXPENSES - JUDGES			
3540	QUILL CORPORATION		01128005323	PRINTING & SUPPLIES-BOOKS/P	\$57.24
	43756476	5/1/2025	JUDGE		
Subtotal for Department: 28 :					\$57.24
Total for Fund: 011 :					\$21,096.74

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	32	MISCELLANEOUS			
4080	CARROLL CO. SOIL & WATER DEPT.		01132008211	SOIL & WATER CONSERVATION	\$10,000.00
	2025 DISTRIBUTION	5/1/2025	FY25 DISTRIBUTION		
4075	JODAVIESS/CARROLL SOLID WASTE AGENCY		01132008206	SOLID WASTE -AGENCY COOP	\$7,500.00
	2025 DISTRIBUTION	5/1/2025	FY25 DISTRIBUTION		
Subtotal for Department: 32 :					\$17,500.00
Total for Fund: 011 :					\$21,096.74

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	013	BRIDGE AID FUND		
Dept:	00	NonDepartmental		
2210	ILLOWA CULVERT & SUPPLY CO.	01300005114	AID TO TWPS IN BLDING BRIDGE	\$1,466.40
	2354	5/1/2025	FAIRHAVEN CULVERT TUBE	
2210	ILLOWA CULVERT & SUPPLY CO.	01300005112	REIMBURSEMENTS	\$1,466.40
	2354	5/1/2025	FAIRHAVEN CULVERT TUBE	
2210	ILLOWA CULVERT & SUPPLY CO.	01300005114	AID TO TWPS IN BLDING BRIDGE	\$967.20
	2353	5/1/2025	FAIRHAVEN CULVERT TUBE	
2210	ILLOWA CULVERT & SUPPLY CO.	01300005112	REIMBURSEMENTS	\$967.20
	2353	5/1/2025	FAIRHAVEN CULVERT TUBE	
4900	WILLETT HOFMANN & ASSOC INC.	01300005114	AID TO TWPS IN BLDING BRIDGE	\$400.00
	2356	5/1/2025	FREEDOM / BRIDGE INSPECTION	
4900	WILLETT HOFMANN & ASSOC INC.	01300005112	REIMBURSEMENTS	\$13,382.01
	2355	5/1/2025	ELHORN GROVE / INV#3	
4900	WILLETT HOFMANN & ASSOC INC.	01300005114	AID TO TWPS IN BLDING BRIDGE	\$273.10
	2355	5/1/2025	ELHORN GROVE / INV#3	
4900	WILLETT HOFMANN & ASSOC INC.	01300005112	REIMBURSEMENTS	\$400.00
	2356	5/1/2025	FREEDOM / BRIDGE INSPECTION	
Subtotal for Department: 00 :				\$19,322.31
Total for Fund: 013 :				\$19,322.31

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor	Invoice	Inv Date	Account	Account Description	Invoice Amt
			Invoice Description		
Fund:	014		COUNTY HIGHWAY FUND		
Dept:	00		NonDepartmental		
640650	BARAKS TRUCK REPAIR, INC		01400005103	HIGHWAY EQUIPMENT MAINTEN	\$1,350.39
	CLAIM 4418-C	5/1/2025	HWY DEPT / REPAIRS		
1320	DECKER SUPPLY COMPANY		01400005112	REIMBURSEMENTS	\$375.18
	CLAIM 4418-C	5/1/2025	HWY DEPT / YORK TWP SIGNS		
1530	E.D. ETNYRE & CO.		01400005103	HIGHWAY EQUIPMENT MAINTEN	\$979.20
	CLAIM 4418-C	5/1/2025	HWY DEPT / PARTS		
2899	MIDWEST WHEEL CO.		01400005103	HIGHWAY EQUIPMENT MAINTEN	\$921.14
	CLAIM 4418-C	5/1/2025	HWY DEPT / PARTS		
3421	POLHILL'S INC.		01400005104	MATERIALS, STORES & SUPPLIE	\$2.89
	CLAIM 4418-C	5/1/2025	HWY DEPT / SUPPLIES		
640874	R.P. LUMBER		01400005104	MATERIALS, STORES & SUPPLIE	\$3.99
	CLAIM 4418-C	5/1/2025	HWY DEPT / SUPPLIES		
640628	RDO TRUCK CENTERS		01400005103	HIGHWAY EQUIPMENT MAINTEN	\$207.20
	CLAIM 4418-C	5/1/2025	HWY DEPT / TRANSMISSION PROGRAMMING		
640762	REPUBLIC SERVICES		01400005105	GARAGE OPERATION & MAINTEN	\$114.24
	CLAIM 4418-C	5/1/2025	HWY DEPT / GARAGE GARBAGE		
640330	STERLING NAPA AUTO PARTS		01400005103	HIGHWAY EQUIPMENT MAINTEN	\$61.79
	CLAIM 4418-C	5/1/2025	HWY DEPT / NEW RADIO		
4577	U.S. CELLULAR		01400005112	REIMBURSEMENTS	\$80.60
	4418-C	5/1/2025	ANIMAL CONTROL OFFICER		
4577	U.S. CELLULAR		01400005109	ADMINISTRATIVE	\$92.25
	CLAIM 4418-C	5/1/2025	COUNTY ENGINEER		

Open Invoices by Fund/Department (APLT22)

Carroll County

<i>Vendor</i>			<i>Account</i>	<i>Account Description</i>	<i>Invoice Amt</i>
	Invoice	Inv Date	Invoice Description		
Subtotal for Department: 00 :					\$4,188.87
Total for Fund: 014 :					\$4,188.87

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	015	TOWNSHIP MOTOR FUEL TAX		
Dept:	00	NonDepartmental		
3806	SAVANNA QUARRY		01500005120	MAINT/CONSTRUCTION - ROADS
	7936-MT	5/1/2025	SA-10, BREAKER ROCK, PATCH MIX - SAVANNA AND YORK	
4791	WENDLING QUARRIES, INC.		01500005120	MAINT/CONSTRUCTION - ROADS
	7937-MT	5/1/2025	CA-10 / SALEM AND SAVANNA	
4780	WOODLAND TOWNSHIP		01500005120	MAINT/CONSTRUCTION - ROADS
	7938-MT	5/1/2025	EQUIPMENT RENTAL	
Subtotal for Department: 00 :				\$17,408.99
Total for Fund: 015 :				\$17,408.99

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	018	COUNTY MATCHING FUND				
Dept:	00	NonDepartmental				
1554	EXTREME TREE SERVICE, LLC			01800005113	TRANSPORTATION--CONSTRUC	\$1,500.00
	MAT538		5/1/2025	TREE REMOVAL IDEAL ROAD		
					Subtotal for Department: 00 :	\$1,500.00
					Total for Fund: 018 :	\$1,500.00

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	023	COUNTY RECORDER FEES				
Dept:	00	NonDepartmental				
1660	FIDLAR TECHNOLOGIES			02300005181	ONLINE EXPENSES	\$1,058.88
	0239408-IN			5/1/2025	MARCH LAREDO FEE	
					Subtotal for Department: 00 :	\$1,058.88
					Total for Fund: 023 :	\$1,058.88

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	027	ANIMAL CONTROL			
Dept:	00	NonDepartmental			
27007	GARY WHITEBREAD		02700005380	CAPITAL EXPENDITURES	\$2,400.00
	CLAIM 5.1.25	5/1/2025	ANIMAL CONTROL / YEARLY ADMIN PAYMENT		
4680	MT. CARROLL VETERINARY CLINIC		02700005138	ANIMAL CONTROL--SERVICES	\$100.00
	CLAIM 5.1.25	5/1/2025	ANIMAL CONTROL / NEUTER ASSISTANCE		
27002	NORTHRIDGE PET CREMATION SERVICE		02700005380	CAPITAL EXPENDITURES	\$300.00
	CLAIM 5.1.25	5/1/2025	ANIMAL CONTROL / QUARTERLY CHARGE		
Subtotal for Department: 00 :					\$2,800.00
Total for Fund: 027 :					\$2,800.00

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	034	LIABILITY INSURANCE FUN			
Dept:	00	NonDepartmental			
640852	ROBERT JACHNICKI		03400005012	TRAVEL-CIRMA BRD MTGS	\$186.20
	5.1.25	5/1/2025	CIRMA BOD MEETING MILEAGE		
Subtotal for Department: 00 :					\$186.20
Total for Fund: 034 :					\$186.20

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	044	GEOGRAPHIC INFO SYSTE			
Dept:	00	NonDepartmental			
3540	QUILL CORPORATION		04400005317	EQUIPMENT	\$590.37
	43648705	5/1/2025	ASSESSMENT OFFICE / GIS		
Subtotal for Department: 00 :					\$590.37
Total for Fund: 044 :					\$590.37

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account Invoice Description	Account Description	Invoice Amt
Fund:	054	COUNTY HEALTH FUND				
Dept:	00	NonDepartmental				
640802	CHRISTOPHER PLATH			05400005012	TRAVEL	\$198.10
	FEB-MARCH 2025	5/1/2025	HEALTH DEPT / MILEAGE			
640880	JCE CO-OP			05400005085	TELEPHONE	\$74.99
	10002007_DUE 4.24.25	5/1/2025	HEALTH DEPT / INTERNET			
54119	KITTY JOHN ENTERPRISES			05400005004	UTILITIES--ELECTRICITY & WATE	\$144.60
	APRIL-JUEN 2025	5/1/2025	HEALTH DEPT			
2614	LEAF			05400005344	CONTRACTUAL	\$193.09
	18194369	5/1/2025	HEALTH DEPT			
640633	PACE ANALYTICAL SERVICES			05400005344	CONTRACTUAL	\$207.00
	247228455	5/1/2025	HEALTH DEPT			
54018	STEPHENSON COUNTY HEALTH DEPART.			05400005382	MANAGEMENT CONTRACT	\$2,043.40
	MAY 2025	5/1/2025	ADMIN CONTRACT PAYMENT			
54109	STEPHENSON COUNTY HEALTH DEPT			05400005344	CONTRACTUAL	\$2,044.18
	JAN-APRIL 2025	5/1/2025	WORKFORCE DEVELOPMENT			
54109	STEPHENSON COUNTY HEALTH DEPT			05400005344	CONTRACTUAL	\$3,490.98
	JAN - APRIL 2025	5/1/2025	HEALTH DEPT			
					Subtotal for Department: 00 :	\$8,396.34
					Total for Fund: 054 :	\$8,396.34

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	074	TRANSPORTATION GRANT			
Dept:	00	NonDepartmental			
30001	CARROLL COUNTY SENIOR SERVICES ORG		07400005510	DISBURSEMENTS	\$9,630.12
	CCT#026 3.31.25-4.14.25	5/1/2025	BI-WEEKLY REIMBURSEMENT		
Subtotal for Department: 00 :					\$9,630.12
Total for Fund: 074 :					\$9,630.12

Vendor	Account	Account Description	Invoice Amt
Invoice	Inv Date	Invoice Description	

Fund Totals		
Fund	Fund Name	Fund Total
011	GENERAL FUND	\$21,096.74
013	BRIDGE AID FUND	\$19,322.31
014	COUNTY HIGHWAY FUND	\$4,188.87
015	TOWNSHIP MOTOR FUEL	\$17,408.99
018	COUNTY MATCHING FUN	\$1,500.00
023	COUNTY RECORDER FEES	\$1,058.88
027	ANIMAL CONTROL	\$2,800.00
034	LIABILITY INSURANCE FU	\$186.20
044	GEOGRAPHIC INFO SYSTE	\$590.37
054	COUNTY HEALTH FUND	\$8,396.34
074	TRANSPORTATION GRAN	\$9,630.12
Total:		\$86,178.82

HIGHWAY DEPARTMENT MONTHLY REPORT
May 1st, 2025

Oil Valley School Road over Johnson Creek SN 008-3621

The bridge just north of the Wacker Road Intersection

Location: <https://maps.app.goo.gl/Rbd3Q3nh79naMg5n7>

Due to the deterioration of the steel piling under the bridge, **this structure has been weight-limited by IDOT to 6 tons**. This was not a structure that was included in the IDOT Bridge Bundling application. The repair will need to be designed and stamped by a structural engineer. My assumption is steel repair and concrete encasement, similar to Ogle Road Bridge Repairs. The rest of the structure has a medium rating, so investing in the piling would be my suggestion.

IPWMAN Updated Resolution and Intergovernmental Agreement

1. **Agenda Item:** Approval of the Illinois Public Works Mutual Aid Network's updated Resolution via a board vote, giving the County approval to enter into their updated Intergovernmental Agreement.

The intent of the changes are included in the Memo from Ottosen, and I also included a chart that went through the changes per section. It did seem to line up with the memo IPWMAN included. This is a great resource for the County, and I do not see how these changes would negatively affect our original agreement. The department recommends approving the resolution.

Safe Streets for All Grant Vision Zero Resolution

2. **Agenda Item:** Approval of the Resolution for Vision Zero in Carroll County.

This resolution is in conjunction with the Safe Streets for All Grant that we have been participating in with the surrounding counties. Each county will be passing their own resolution as well. We had a final meeting with Kaskaskia Engineering on April 22nd. Their intention is to have the final report out this week, with resolutions being added as an addendum to the booklet. This report is almost 500 pages, so I did not want to include it all in this packet. I have included some of the items that were more specific to our county, but there are still a couple of changes being made at the time I wrote these notes for this meeting.

Pavement Marking Contract Section 25-00000-00-GM

3. **Agenda Item:** Approval of the Pavement Marking Contract with Varsity Striping and Construction Company for \$18,366.81 to be paid for out of the County MFT fund.

Attached is part of the contract with Varsity Striping. They were the lowest bidder out of four different companies. Even though the unit price difference between the companies is very minimal, with the quantity requested, the difference is over \$700. The price has increased by about 5.5% from last year. The department recommends approval of this contract.

Georgetown Road Asphalt Placement Contract Section 25-00000-00-GM

4. **Agenda Item:** Approval of the Hot Mix Asphalt Apply on Road Contract with Civil Constructors for \$276,736.00 to be paid for out of the County MFT fund.

Attached is part of the contract with Civil/Helm Contractors to place a thin lift of fine-graded hot mix asphalt along the outside edges of Georgetown Road from Dame Road to Stonebridge Road. They were the lowest bidder out of three different companies.

MFT Letting Results on Material

Seal Coat oil decreased about 2% in price from last year. Patching costs have risen by about 8% from last year. We had seven quarries place bid numbers for their rock prices. This gives the county a good spread

April 21, 2025

HIGHWAY DEPARTMENT MONTHLY REPORT
May 1st, 2025

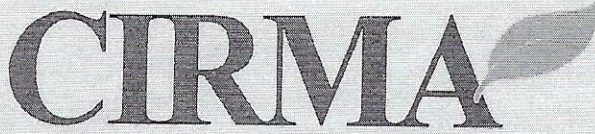
of guaranteed prices of certain materials coming from those quarries. For the township's dust control on gravel routes, calcium chloride increased in cost by 16%, and lignin increased by about 5%.

We are still waiting on some documentation from Martin Construction for the Loran Road 200' stretch of asphalt placement.

IDOT Bridge Bundle Update

I received an email on the 24th that 5 of the 14 bridges applied for through IDOT's Bridge Bundling program will continue to be analyzed for the bundling package. Out of 102 counties in the state, 48 counties have structures identified as good candidates for bundling. Those structures include one Savanna Township structure on W. Wacker Road over Plum River and four Mt. Carroll Township structures, two on Scenic Bluff, one on Fulrath Mill, and one on Wacker.

Due to this information, I will proceed with the W. Fairhaven Road design process for pilling repair in York Township, continue to discuss the repairs required on Prowant Road with Wysox, and begin the process of N. Meyers Bridge replacement for Freedom as well.



COUNTIES OF ILLINOIS RISK MANAGEMENT AGENCY

828 SOUTH SECOND STREET, SUITE 101

SPRINGFIELD, ILLINOIS 62704

217.528.5331

April 21, 2025

Board of Directors Meeting

10:00 a.m.

DoubleTree Hotel • Bloomington, Illinois

AGENDA

- I. **Call to Order and Roll Call** – Chairman John Butitta
- II. **Approval of Minutes** – October 25, 2024 / January 16, 2025 (Executive)
- III. **Financial Report** – Phil Capps, Kerber, Eck & Braeckel
- IV. **Investment Report** – Craig Metz, Bank of Springfield/LPL Financial
- V. **Independent Auditors' Report 2024** – Shannon Bachara, Mathieson, Moyski, Celer & Co.
- VI. **Authorization of Payments and Service Contracts** – Kelly Murray, CIRMA
- VII. **Claims Report** – Emily Wells, Gallagher Bassett
- VIII. **Human Resources Report** – Debbie Thompson, HR Consultant
- IX. **Loss Control Report** – Jonathan Wilson, Gallagher Bassett
- X. **Brokerage Report** – Rich Stokluska, AJG RMS
- XI. **Old Business**
- XII. **New Business**
 - CIRMA Dividend Distributions
- XIII. **Next Meeting Date**
- XIV. **Adjourn**

CIRMA
828 S 2ND STREET, SUITE 101
SPRINGFIELD, IL 62704
(217) 528-5331

BANK OF SPRINGFIELD
3400 WEST WABASH AVENUE
SPRINGFIELD, ILLINOIS 62711

2066

70-855/711

4/21/2025

PAY TO THE
ORDER OF Carroll County

\$ **781.00

Seven Hundred Eighty-One and 00/100*****DOLLARS

Carroll County
c/o Carroll County Treasurer
301 N. Main Street
Mt. Carroll, IL 61053

MEMO

CIRMA Suplus Dividends



AUTHORIZED SIGNATURE



THIS DOCUMENT CONTAINS HEAT SENSITIVE INK. TOUCH OR PRESS HERE - RED IMAGE DISAPPEARS WITH HEAT.

⑈002066⑈ ⑆071108559⑆ 20001441⑈

CIRMA

Carroll County

2066

4/21/2025

2012-2013 Policy Year (No. 4)	275.00
2013-2014 Policy Year (No. 2)	258.00
2014-2015 Policy Year (No. 2)	248.00

BOS Operating Accou CIRMA Suplus Dividends

781.00

Agenda



**Jo-Carroll Depot LRA Board of Directors
18901 B Street
Savanna Depot Business, Industry & Technology Park
Savanna, IL 61074**

11:00 a.m., Tuesday, April 15th, 2025

JCDLRA Boardroom

3651 Crim Drive, Savanna, IL, 61074

Zoom Meeting Link

**<https://us02web.zoom.us/j/5791926975>
Meeting ID: 579 192 6975**

- 
- There are several handwritten checkmarks in the left margin, corresponding to the first six items of the agenda.
- 1. Call to Order**
 - 2. Roll Call**
 - 3. Pledge of Allegiance**
 - 4. Agenda Additions**
 - 5. Approval of January Minutes**
 - 6. Old Business**
 - A. Grant Update –**
 - B. Transition Planning Update –**
 - 7. New Business**

A. Bills over \$2,500 – *none*

B. Staff Reports

1. Executive Director

- John Smith* a. Report/issues updates – 2025 Mowing, Water & Sewer Contract *stall*
Panel 8 b. Correspondence –
c. Property transfers – *IDPH*
d. Employment report- *manon 68000*
949 95267
Duane
Brotherman
Neander

2. Deputy Director – *R*

3. Bookkeeping – *132 855 -72*

a. Bank account balances *2*

b. CD Transfers

c. Cash flow

d. Budget update

e. Water/Sewer Income vs. Expenses *91065.90*

f. Outstanding Invoices- *4077.63*

15917.20

C. Board of Directors Reports

1. Foreign Trade Zone #271 - *8*

2. Jo-Carroll Enterprise Zone - *0*

3. Other directors' reports – *0*

D. Attorney's Report: -

E. Other new business –

8. Reports to the Board

A. Site Manager / BRAC Environmental Coordinator –

B. Tenants –

C. UMRI Port District –

D. USFWS –

E. Water/Sewer Operator Update –

F. Guests -

9. Public Comments

10. Executive Session

A. 5 ILCS 120/2(5) - The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

11. Motions from Executive Session

12. Adjournment

Costs reported from December 1, 2024 - November 30, 2025

[illegible]

Jo-Carroll Depot LRA
3/31/25

BANK	BALANCE	MATURE DATE	INTEREST RATE	TYPE OF ACCOUNT
CARROLL COUNTY INSTITUTIONS:				
Triumph Community Bank, Savanna	\$ 5,651.96		0.00%	Checking
UMRIPD MM	\$ 1,616.97			Money Market
	\$ 1.52	1/11/2024	0.35%	CD# 446803
	\$ 7,270.45	TOTAL IN TRIUMPH COMMUNITY BANK		
State Bank of Pearl City	\$0.00	4/28/2024	4.00%	CD#150180
	\$0.00	TOTAL IN STATE BANK OF PEARL CITY		
	\$ 7,270.45	TOTAL CARROLL COUNTY		
JO DAVIESS COUNTY INSTITUTIONS:				
Dupaco Credit Union	\$ 25.00		0.00%	Savings Acct.
	\$ 124,850.74	3/21/25	4.60%	CD#0695528
	\$ 124,875.74	TOTAL JO DAVIESS COUNTY		
Petty Cash	\$ 9.53			
3/31/25	\$ 132,155.72	GRAND TOTAL		
2/28/25	\$ 144,918.93			
CD REVIEW:				
Next CD Due				
transferred \$55k to checking October 2023	\$ -	4/28/2024	CARROLL	CD#150180
cashed out on 7/12/22 for \$50,046.51		9/20/2022	CARROLL	CD#30107
moved \$20k to checking and renewed CD for	\$ 124,850.74	3/21/2025	JO DAVIESS	CD#0695528
higher rate (Dupaco)	\$ 1.52	1/11/2025	CARROLL	CD#446803
	\$ 124,852.26	CD GRAND TOTAL*		

Carroll County Zoning Department

Mailing Address: P.O. Box 227 Mt. Carroll, IL 61053

Phone: (815) 244-0284

Email: zoning@carrollcountyl.gov

02/25/2025

Boyd Jones Construction Job #19-036

C/O ACM Solar LLC (Bluestem Energy Solutions, LLC)

9505 10th St Ste 001

Omaha, NE

RE: Notice of Zoning Violation/Noncompliance (Special Use Permit Noncompliance).

To whom it may concern,

This letter is to serve as notice of an ordinance violation/noncompliance of Special Use Permit being assessed against the property addressed 13965 Meyers Rd (PIN 04-04-30-200-004). The violation is for the failure to comply with terms included in the issuance of Special Usage Permit for a Commercial Solar Farm. Key violation being the failure to put up vegetative screening for the property.

Currently there is no vegetative screening in place on the subject property which was agreed upon in the initial discussions of the project with the Zoning Board of Appeals. The ZBA ruled to recommend the project to the County Board with the additive that vegetative screening/planting of trees to occlude the view of the solar field from neighboring properties. The Carroll County Board approved the special usage permit as presented by the ZBA which included the notion to add in vegetative screening. **The deadline to implement proper vegetative screening on the subject property will be Friday March 28th 2025.** If after the deadline the property has not complied you will be subject to the revocation of the Special Usage Permit and a violation suit with Carroll County and the possibility of a \$500 fine each week thereafter of non-compliance.

This notice has been sent to all parties associated with this property/special use permit (Ronald Meyers and Bluestem Energy Solutions LLC/ACM Solar LLC). If additional parties are identified they too will be receiving notices of the noncompliance.

I am available and willing to answer any questions or help with any information that I can. Please call me or stop by the office, there may be information I can provide that may helpful in your efforts to correct the zoning violation. Your prompt compliance and cooperation would be greatly appreciated.

Koltin Dimmick

Interim Zoning Director

Carroll County Zoning & Building Department



Proposed Added Vegetative Screening

- Planting 4.5 ft – 5ft tall Blue Spruce Trees
- Landscaper to maintain trees

Request for deadline extension to April 30th, 2025 to allow landscaper to get trees and ensure that they can get put in.

Current Deadline: March 28th, 2025

Spoke with: Mitch Hyde, Director of Operations at Blue Stem Energy Solutions (March 5th, 2025)



Jay Zickau Const.
307 E. Broad St.
Mt. Carroll, IL 61053
Insured, Licensed, & Bonded
IL.RF.LIC.#104-015762

Estimate

Date	Estimate #
4/16/2025	282

Phone #
815-244-1989

Name / Address
Carroll County Sheriff Office C/O Ryan Kloepping 301 N. Main St. Mt. Carroll, IL 61053

Account #	Project

Description	Qty	Rate	Total
JAIL FACE LIFT FOR ONE CELL -Remove steel beds -Remove steel table -Remove all wall tile -Remove all floor tile -Skin coat walls where tile was removed -Texture walls where tile was to match as best as possible to existing wall texture -Grind concrete floor and patch any cracks -Install a poly based industrial flake system. Consists of a polyurea base, acrylic flake and polyaspartic top coat -Install new shower walls solid surface (white) -Install new shower entrance solid surface threshold and jambs (white) -Caulk shower where needed -Paint all walls and ceiling two coats with Sherwin-Williams Pre-Catalyzed Waterbased Epoxy (white) -Reinstall beds and table NOTES: -There is no plumbing figured in this estimate. All plumbing and plumbing fixtures done and billed by other.		14,290.00	14,290.00
		Total	\$14,290.00

ESTIMATE

**Plattenberger Plumbing &
Heating**
5517 Daggert Rd
Mount Carroll, IL 61053

pjnbo@hotmail.com
815-244-2953

Bill to
Carroll County Courthouse
301 N. Main St.
Attn. Ryan Kloepping
Mount Carroll, IL 61053

Ship to
Carroll County Courthouse
301 N. Main St.
Attn. Jeff Doran
Mount Carroll, IL 61053

Estimate details

Estimate no.: 1217
Estimate date: 04/23/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Sales	Replacement of shower in work release. Including removal of old piping and equipment, installing isolation valves, replace necessary piping, hangers, and install new shower valve with penal safe stainless cover, and shower head as per code. With labor			\$7,500.00
					Total	\$7,500.00

Accepted date

Accepted by

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT FOR PARTICIPATION IN THE ILLINOIS PUBLIC WORKS MUTUAL AID NETWORK (IPWMAN)

WHEREAS, the Illinois Public Works Mutual Aid Network (IPWMAN) was organized beginning in 2009 to coordinate mutual aid. The system is designed to facilitate all levels of mutual aid from day-to-day non-emergent sharing of resources to major incidents and disasters requiring significant deployment of resources; and

WHEREAS, since the last revision of the master IPWMAN intergovernmental agreement IPWMAN has grown exponentially to its current composition of over 400 Illinois member agencies; and

WHEREAS, the Constitution of the State of Illinois, 1970, Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves, with the State, with other States and their units of local government, and with the United States to obtain and share services and to exercise, combine, or transfer any power or function in any manner not prohibited by law or ordinance; and to further contract or otherwise associate with individuals, associations, and corporations in any manner not prohibited by law or ordinance; and

WHEREAS, the "Intergovernmental Cooperation Act", 5 ILCS 220/1 et seq., provides that any power or powers, privileges, or authority exercised or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government including units of local government from another state; and

WHEREAS, Section 5 of the "Intergovernmental Cooperation Act", 5 ILCS 220/5, provides that any one or more public agencies may contract with any one or more public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform, provided that such contract shall be authorized by the governing body of each party to the contract; and

WHEREAS, the ~~Mayor/President and the~~ Council/Board of Trustees of **Carroll County** _____ have determined that it is in the best interests of this unit of local government and its residents to enter into the Illinois Public Works Mutual Aid Network Agreement to secure to each the benefits of public works mutual aid and assistance.

NOW, THEREFORE, BE IT RESOLVED by the ~~Mayor/President and~~ Council/Board of the _____, **Carroll** _____ County, Illinois as follows:

SECTION ONE: INCORPORATION OF RECITALS That the recitals set forth above are incorporated here by reference.

SECTION TWO: APPROVAL OF AGREEMENT That the Illinois Public Works Mutual Aid Network Agreement is hereby approved, and the Mayor/President and the Clerk/Secretary be and are hereby authorized and directed to execute the Illinois Public Works Mutual Aid Network Agreement, a copy of which is attached hereto as Exhibit A and made a part hereof.

SECTION THREE: REPEALER All prior ordinances, resolutions or motions, or parts of ordinances, resolutions, or motions in conflict with any of the provisions of this Resolution shall be, and the same are hereby repealed to the extent of the conflict.

SECTION FOUR: SEVERABILITY This Resolution and every provision thereof shall be considered severable. If any section, paragraph, clause, or provision of this Resolution is declared by a court of law to be invalid or unconstitutional, the invalidity or unconstitutionality thereof shall not affect the validity of any other provisions of this Resolution.

SECTION FIVE: EFFECTIVE DATE This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

ADOPTED this 1 day of May, 2025, by a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

Title: Carroll County Chair

ATTEST:

Clerk/Secretary

STATE OF ILLINOIS)
) SS
COUNTY OF _____)

SECRETARY/CLERK'S CERTIFICATE

I, _____, the duly qualified and acting Secretary/Clerk of
the _____, _____ County,
Illinois, do hereby certify that attached hereto is a true and correct copy of a
Resolution entitled:

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT FOR
PARTICIPATION IN THE ILLINOIS PUBLIC WORKS MUTUAL AID NETWORK
(IPWMAN)**

which Resolution was duly adopted by said Council/Board at a meeting held on the
____ day of _____, 20____.

I do further certify that a quorum of said Council/Board was present at said
meeting, and that the Council/Board complied with all the requirements of the
Illinois Open Meetings Act and its own policies, rules or regulations concerning the
holdings of meetings and the taking of action during meetings.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of
_____, 20_____.

Secretary/Clerk

IPWMAN Mutual Aid Agreement – Summary of Changes (2021 vs. 2024)

Section	2021 Agreement	2024 Agreement	Assumed Intent of Change
Preamble / Parties	Agreement between the agency and IPWMAN	Agreement among all participating agencies	Strengthens inter-agency structure; emphasizes mutual collaboration
Purpose	Aid only during disasters/public works emergencies	Adds routine, non-emergency mutual aid	Encourages day-to-day cooperation & resource sharing
Definitions	Limited to emergency terms	Adds terms: <i>General Mutual Aid</i> , updates "Disaster", and broadens "Agency"	Clarifies eligibility and supports more flexible use of the agreement
Operational Plan	Maintained by Board	Board or its designee can update it	Increases efficiency; allows task delegation for smoother operations
Board Authority	Basic functions listed	Adds powers like training exercises , digital communication	Encourages preparedness and modern communications
Supervision / NIMS	Based on NIMS compliance	Same, with slight rewording	Reaffirms adherence to national standards
Reimbursement	No charge unless aid exceeds 5 days; reimbursed by State if activated	Clarifies invoice process , expands cost definitions	Protects responders financially; ensures fair compensation
Amendments	Board majority can amend	Adds two-tier approval : Board + 60% member vote + 120-day adoption	Increases transparency and member agency control over changes
Termination / Withdrawal	90-day notice; automatic renewal	Adds: removal for non-compliance by 2/3 Board vote	Holds members accountable; protects integrity of the network
Governance Structure	IPWMAN was a nonprofit	IPWMAN is now an intergovernmental agency governed by the Board	Enhances legal authority; streamlines operations and decision-making
Signature Page	Static fields with previous leadership	Updated leaders (Vince Kilcullen), fillable fields	Keeps form current and user-friendly
By-Laws Reference	Not referenced	By-laws incorporated as Exhibit A	Ensures legal consistency and clarity on governance rules

To: All Illinois Public Works Mutual Aid Network Member Agencies

From: Mark Doerfler, Executive Director and Karl Ottosen, Attorney

Date: October 24, 2024

Re: Revised Intergovernmental Agreement for Illinois Public Works Mutual Aid Network

At its August 8, 2024, meeting, the Board of Directors of the Illinois Public Works Mutual Aid Network, Inc. voted to approve a revised intergovernmental agreement which will require all members desiring to continue in IPWMAN to approve. On October 23, 2024, the members approved the amendment of the agreement and by-laws.

There is no intent to change the day-to day and emergency response mutual aid program. There are a few issues which the IPWMAN Board believes should be revised through the approval of the new agreement. Significant changes from the current agreement are:

1. Clarification that mutual aid is not just for emergencies. Currently members assist each other with provision of equipment and personnel on a day-to-day basis and the new agreement expressly provides authority for this common practice.
2. The current by-laws provide for governance of IPWMAN by a not-for-profit corporate entity rather than by a board of members without a separate corporation. The Illinois Intergovernmental Corporation Act does not require the formation of a not-for-profit corporation to be the governing body. Revising the IPWMAN's agreement and by-laws to eliminate the corporate entity streamlines the organization and eliminates issues related to asset ownership, liability and tort immunity. All assets of the IPWMAN will be held in the intergovernmental agency's name going forward.
3. The new agreement provides a revised process for any future amendment. Any member may propose an amendment to the board of directors. If the board approves it, the proposed amendment will be sent to the entire membership 45 days before a general meeting. If at least 60% of the members present approve the amendment, a new intergovernmental agreement will be submitted to all members for the governing boards to approve by resolution.

Enclosed are the proposed new intergovernmental agreement, by-laws and draft resolution and ordinance authorizing the agreement. Either a resolution or ordinance may be used to authorize the agreement, with each member to modify for its own use. However, no changes may be made to the intergovernmental agreement and by-laws. If there are any questions regarding the revised agreement, please contact Mr. Doerfler.

An Intergovernmental Agreement Providing for Membership in the Illinois Public Works Mutual Aid Network Agreement

This Intergovernmental Public Works Agreement (hereinafter "Agreement") is entered into by and among Carroll County ("Participating Agency") and the other participating public agencies that have also executed this Agreement (collectively, the "Parties" and individually a "Party").

WHEREAS, by executing this Agreement, Participating Agency has manifested its intent to participate in the program for mutual aid and assistance, hereinafter entitled the "Illinois Public Works Mutual Aid Network (IPWMAN)"; and

WHEREAS, the Constitution of the State of Illinois, 1970, Article VII, Section 10 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq., (hereinafter "Act") authorize units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and

WHEREAS, the Act provides that any one or more public agencies may contract with any one or more other public agencies to set forth fully the purposes, powers, rights, objectives and responsibilities of the contracting Parties; and

WHEREAS, the Act provides that any power or powers, privileges or authority exercised or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government including a unit of local government from another state; and

WHEREAS, the Parties may voluntarily agree to participate in mutual aid and assistance activities conducted pursuant to IPWMAN and the Interstate Emergency Management Assistance Compact (EMAC); and

WHEREAS, the Parties eligible to voluntarily participate in IPWMAN include, without limitation: municipalities, township road districts, unit road districts, county highway departments, public water agencies and public wastewater agencies or any other public agency, as defined by the Act, that performs a public works function; and

WHEREAS, the Parties are units of local government as defined by the Constitution of the State of Illinois and public agencies as defined by the Act; and

WHEREAS, the Parties recognize that they are vulnerable to a variety of potential natural and man-made disasters; and

WHEREAS, the Parties wish to provide mutual aid and assistance to one another during times of disaster or public works emergencies; and

WHEREAS, the Parties may also provide mutual aid and assistance to one another on a day-to-day basis during non-emergencies pursuant to this Agreement; and

NOW, THEREFORE, the Parties agree as follows:

SECTION I: PURPOSE

IPWMAN is hereby established to provide a method whereby a Party in need of mutual aid assistance may request aid and assistance from the other Parties in the form of personnel, equipment, materials or other associated services as necessary. The purpose of this Agreement is to formally document such a program.

SECTION II: DEFINITIONS

The following definitions will apply to the terms appearing in this Agreement.

A. "*AGENCY*" means any municipality, township road district, unit road district, county highway departments, publicly-owned water organization and publicly-owned wastewater organization or any other public agency that performs a public works function that has entered into and abides by the provisions as found in this Agreement.

B. "*AID AND ASSISTANCE*" includes, but is not limited to, personnel, equipment, facilities, services, materials and supplies and any other resources needed to provide mutual aid response during disasters and non-emergency situations, including training exercises to prepare for situations requiring mutual aid and assistance.

C. "*AUTHORIZED REPRESENTATIVE*" means a Party's employee who has been authorized, in writing by that Party, to request, offer, or provide aid and assistance pursuant to this Agreement. Each Party's initial authorized representative, and the representative's title, is to be listed on the contact list maintained by IPWMAN. If the title of the authorized representative as listed by name on the contact list has changed, such change shall have no effect on the authority of the authorized representative and the named person shall continue to be the authorized representative until a different person is named as the authorized representative in writing by the Party. In the event that the person who is listed as authorized representative is no longer employed by the Party, the successor in the office formerly held by the authorized representative shall automatically become the authorized representative unless the Party indicates otherwise in writing. Each Party's authorized representative shall be responsible to designate someone to supervise that Party's employees who are engaged in the receipt or furnishing of aid and assistance, including, but not limited to, opening of public ways; removal of debris; building of protective barriers; management of physical damage to structures and terrain; transportation of persons, supplies, and equipment; and repair and operation of municipal utilities.

D. "*BOARD OF DIRECTORS*" is a group of representatives from the Parties to this Agreement elected to organize and maintain the program. The Board of Directors shall consist of members of IPWMAN. Qualifications and terms for the Board members shall be defined in the By-Laws of the Illinois Public Works Mutual Aid Network.

E. "*BOARD MEMBER*" is a representative of the IPWMAN serving on the Board of Directors.

F. "*DISASTER*" means a calamitous incident threatening loss of life or significant loss or damage to property, including, but not limited to flood, winter storm, hurricane, tornado, dam break, or other naturally-occurring catastrophe or man-made, accidental, military, or paramilitary incident, or biological or health disasters or a natural or manmade incident that is, or is likely to be, beyond the

control or resources of the services, personnel, equipment and facilities of a Party that requires assistance under this Agreement, and may be coordinated through the appropriate local accredited/certified Emergency Management Agency coordinator.

G. "*IPWMAN*" is the acronym for the Illinois Public Works Mutual Aid Network.

H. "*LOCAL EMERGENCY*" is defined as an urgent need requiring immediate action or attention beyond normal capabilities, procedures and scope for aid and assistance by an Agency.

I. "*GENERAL MUTUAL AID*" means aid and assistance provided during non-emergency conditions.

J. "*MUTUAL AID RESOURCE LIST*" means the list of the equipment, personnel and other resources that each Party has available for the provision of aid and assistance to other Parties. This list shall be periodically updated in accordance with the Operational Plan as approved by the Board of Directors, or its designee.

K. "*NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS)*" a Presidential directive that provides a consistent nationwide approach that allows federal, state, local and tribal governments as well as private-sector and nongovernmental organizations to work together to manage incidents and disasters of all kinds.

L. "*PARTY*" means an Agency which has adopted and executed this Agreement.

M. "*PERIOD OF ASSISTANCE*" means a specified period of time when a Responding Agency assists a Requesting Agency. The period commences when personnel, equipment, or supplies depart from a Responding Agency's facility and ends when the resources return to their facility (portal to portal). All protections identified in the Agreement apply during this period. The specified Period of Assistance may occur during response to or recovery from a disaster, local emergency, or period of general mutual aid, as previously defined.

N. "*RESPONDING AGENCY*" means the Party or Agency which has received a request to furnish aid and assistance from another Party and has agreed to provide the same.

O. "*REQUESTING AGENCY*" means the Party or Agency requesting and receiving aid and assistance from a Responding Agency.

SECTION III: RESPONSIBILITY OF PARTIES

A. *PROVISION OF AID.* Each Party recognizes that it may be requested to provide aid and assistance at a time when it is necessary to provide similar aid and assistance to the Party's own constituents. This Agreement shall not be construed to impose any unconditional obligation on any Party to provide aid and assistance. A Party may choose not to render aid and assistance at any time, for any reason.

B. *RECRUITMENT.* The Parties hereby encourage each other to enlist other agencies to adopt and execute this Agreement.

C. *AGREEMENT FOR BENEFIT OF PARTIES.* All functions and activities performed under this Agreement are for the benefit of the Parties to this Agreement. Accordingly, this Agreement shall not be construed to be for the benefit of any third parties and no third parties shall have any right or cause of action against the Parties to this Agreement.

D. *IMMUNITIES.* All immunities provided by law to the Parties shall be fully applicable to the Parties providing or receiving aid and assistance pursuant to this Agreement, including, but not limited to, the Local Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1-101, et seq.

E. *MEMBERSHIP.* To be a member in good standing, a Party shall be responsible for dues and other obligations as specified in the IPWMAN By-Laws and Operational Plan.

SECTION IV: ANNUAL REVIEW

At a minimum, the Board of Directors shall meet annually at a meeting place designated by the Board of Directors to review and discuss this Agreement and, if applicable, to recommend amendments to this Agreement. The Board of Directors shall have the power and signing authority to carry out the purposes of this Agreement, including but not limited to the power to: adopt by-laws; execute agreements and documents approved by the Board of Directors; develop specific operating plans, procedures and protocol for requesting assistance; organize meetings; engage in joint training exercises; operate a website; disseminate information; create informational brochures; create subcommittees; maintain lists of the Parties; maintain equipment and supply inventory lists; and deal with Party issues.

SECTION V: PROCEDURES FOR REQUESTING ASSISTANCE

The Board of Directors will promulgate and regularly update procedures for requesting assistance through the IPWMAN Operational Plan.

SECTION VI: RESPONDING AGENCY'S ASSESSMENT OF AVAILABILITY OF RESOURCES

The Board of Directors will promulgate and regularly update procedures for responding agency's assessment of availability of resources through the IPWMAN Operational Plan.

SECTION VII: SUPERVISION AND CONTROL

A. *DESIGNATION OF RESPONDING AGENCY'S SUPERVISORY PERSONNEL.* Responding Agency shall designate a representative who shall serve as the person in charge of coordinating the initial work assigned to the Responding Agency's employees by the Requesting Agency. The Requesting Agency shall direct and coordinate the work being assigned to the Responding Agency(s) and the Requesting Agency's employees. All actions shall be consistent with and in accordance with the National Incident Management System (NIMS) and the IPWMAN Operational Plan.

B. *RESPONSIBILITIES OF RESPONDING AGENCY'S SUPERVISORY PERSONNEL.* The Board of Directors will promulgate and regularly update procedures for Responding Agency's supervisory

personnel through the IPWMAN Operational Plan.

SECTION VIII: LENGTH OF TIME FOR AID AND ASSISTANCE; RENEWABILITY; RECALL

The Board of Directors will promulgate and regularly update procedures for length of time for aid and assistance, renewability, and recall through the IPWMAN Operational Plan.

It is presumed that a Responding Agency's aid and assistance shall be given for an initial minimum period of twelve (12) hours. Thereafter, assistance shall be extended as the Responding Agency and Requesting Agency shall agree. The twelve (12) hour period shall start when the aid and assistance departs from Responding Agency's location with the intent of going to Requesting Agency's location. The aid and assistance shall end when it returns to Responding Agency's location with the understanding between the Responding Agency and Requesting Agency that provision of aid and assistance is complete.

Responding Agency may recall its aid and assistance at any time at its sole discretion. Responding Agency shall make a good faith effort to give the Requesting Agency as much advance notice of the recall as is practical under the circumstances.

SECTION IX: DOCUMENTATION OF COST & REIMBURSEMENT OF COST

A. *PERSONNEL* - Responding Agency shall continue to pay its employees according to its then prevailing ordinances, rules, regulations, and collective bargaining agreements. At the conclusion of the period of aid and assistance, the Responding Agency shall document all direct and indirect payroll costs plus any taxes and employee benefits which are measured as a function of payroll (i.e.; FICA, unemployment, retirements, etc.).

B. *RESPONDING AGENCY'S TRAVELING EMPLOYEE NEEDS* - Responding Agency shall document the basic needs of Responding Agency's traveling employees, such as reasonable lodging and meal expenses of Responding Agency's personnel, including without limitation transportation expenses for travel to and from the stricken area during the period of aid and assistance.

C. *EQUIPMENT* - Responding Agency shall document the use of its equipment during the period of aid and assistance including without limitation all repairs to its equipment as determined necessary by its on-site supervisor(s) to maintain such equipment in safe and operational condition, fuels, miscellaneous supplies, and damages directly caused by provision of the aid and assistance.

D. *MATERIALS AND SUPPLIES* - Responding Agency shall document all materials and supplies furnished by it and used or damaged during the period of aid and assistance.

E. *REIMBURSEMENT OF COSTS* - Equipment, personnel, materials, supplies and/or services provided pursuant to this Agreement shall be at no charge to the Requesting Agency, unless the aid and assistance is requested for more than five (5) calendar days. If aid and assistance is requested for more than five (5) calendar days, the Responding Agency may submit an itemized invoice to the Requesting Agency seeking reimbursement of the cost incurred for personnel, traveling employees, equipment, materials and supplies. If aid and assistance is requested from the State of Illinois to be activated as a State asset, the Responding Agency will be reimbursed for

personnel, materials, supplies and equipment from the first day of the response to the event by the State of Illinois. Materials and supplies will be reimbursed at the cost of replacement of the commodity. Personnel will be reimbursed at Responding Agency rates and equipment will be reimbursed at an appropriate equipment rate based upon either pre-existing locally established rates, the Federal Emergency Management Agency Equipment Rate Schedule or that published by the Illinois Department of Transportation. In the event that there is no such appropriate equipment rate as described above, reimbursement shall be at the actual cost incurred by the Responding Agency.

SECTION X: RIGHTS AND PRIVILEGES OF RESPONDING AGENCY'S EMPLOYEES

Whenever Responding Agency's employees are rendering aid and assistance pursuant to this Agreement, such employees shall retain the same powers, duties, immunities, and privileges they would ordinarily possess if performing their duties within the geographical limits of Responding Agency.

SECTION XI: WORKERS' COMPENSATION

The Parties agree that Requesting Agency shall be responsible for payment of workers' compensation benefits owed to Requesting Agency's employees and that Responding Agency shall be responsible for payment of workers' compensation benefits owed to Responding Agency's employees.

SECTION XII: INSURANCE

Each Party shall bear the risk of liability for its agency and its agency's employees' acts and omissions and shall determine for itself what amount of insurance it should carry, if any. Each Party understands and agrees that any insurance coverage obtained shall in no way limit that Party's responsibility under Section XIII of this Agreement to indemnify and hold the other Parties to this Agreement harmless from such liability.

SECTION XIII: INDEMNIFICATION

Each Party hereto agrees to waive all claims against all other Parties for any loss, damage, personal injury or death occurring in consequence of the performance of this Agreement but only if such claim is not a result of gross negligence or willful misconduct by another Party or its personnel.

Each Party requesting aid pursuant to this Agreement hereby expressly agrees to hold harmless, indemnify and defend the Responding Agency and its personnel from any and all claims, demands, liability, losses, suits in law or in equity which are made by a third party provided, however, that all employee benefits, wage and disability payments, pensions, worker's compensation claims, damage to or destruction of equipment and clothing, and medical expenses of the Party rendering aid or its employees shall be the sole and exclusive responsibility of the Responding Agency; and further provided that such claims made by a third party are not the result of gross negligence or willful misconduct on the part of the Responding Agency. This indemnity shall include attorney fees and costs that may arise from providing aid pursuant to this Agreement.

SECTION XIV: NON-LIABILITY FOR FAILURE TO RENDER AID

The rendering of assistance under the terms of this Agreement shall not be mandatory under any circumstances, including, without limitation, that the local conditions of the Responding Agency prohibit response. It is the responsibility of the Responding Agency to immediately notify the Requesting Agency of the Responding Agency's inability to respond; however, failure to immediately notify the Requesting Agency of such inability to respond shall not constitute evidence of noncompliance with the terms of this section and no liability may be assigned.

No liability of any kind or nature shall be attributed to or be assumed, whether expressly or implied, by a party hereto, its duly authorized agents and personnel, for failure or refusal to render aid. Nor shall there be any liability of a party for withdrawal of aid once provided pursuant to the terms of this Agreement.

SECTION XV: NOTICE OF CLAIM OR SUIT

Any Party that becomes aware of a claim or suit that in any way, directly or indirectly, contingently or otherwise, affects or might affect other Parties of this Agreement shall provide prompt and timely notice to the Parties who may be affected by the suit or claim. Each Party reserves the right to participate in the defense of such claims or suits as necessary to protect its own interests.

SECTION XVI: AMENDMENTS

Any member may propose amendment of this Agreement. Proposed amendments to this Agreement shall be submitted to the Board of Directors. Amendments approved by majority vote of the Board of Directors will be sent to the members for consideration at a duly called meeting held at least 45 days after the Secretary, or designee, has sent the proposed amendment by paper document or electronically to each member. Any proposed amendment receiving the affirmative vote of at least three-fifths (60%) of the members present at the meeting shall be sent to the membership for adoption by the governing body of each member. Failure of a member's governing body to adopt any amended agreement within 120 days of receipt of the proposed amended agreement will signify a Party's withdrawal from the Agreement.

SECTION XVII: ADDITIONAL PARTIES

Additional Agencies may become Parties to this Agreement, provided that such Agencies:

- (1) Approve and execute this Agreement.
- (2) Provide a fully executed copy of this Agreement to the Board of Directors.
- (3) Provide the name and title of an authorized representative to the Board of Directors.
- (4) Annually provide a list of mutual aid resources to its local accredited/certified Emergency Management Agency. If requested, the agency may need to assist its local accredited/certified Emergency Management Coordinator with data entry of its mutual aid resources into a web-based format (NIMS Source).

Upon submission of the items enumerated above to the Board of Directors and receipt of acknowledgement from the Board of Directors, the submitting agency shall be regarded as a Party to the Agreement.

SECTION XVIII: NOTICES

Notices and requests as provided herein shall be deemed given as of the date the notices are deposited, by First Class Mail, addressed to the Board of Directors who will notify each of the Parties' representatives.

SECTION XIX: INITIAL TERM OF AGREEMENT; RENEWAL; TERMINATION

The initial term of this Agreement shall be one (1) year from its effective date. Thereafter, this Agreement shall automatically renew for additional one-year terms commencing on the anniversary of the effective date of this Agreement. Any Party may withdraw from this Agreement at any time by giving written notification to the Board of Directors. The notice shall not be effective until ninety (90) days after the notice has been served upon the Board of Directors by First Class mail. A Party's withdrawal from this Agreement shall not affect that Party's liability or obligation incurred under this Agreement prior to the date of withdrawal. This Agreement shall continue in force and effect as to all other Parties until such time as a Party withdraws. Failure to adopt any amended agreement within one hundred and twenty (120) days of said amended agreement will signify a Party's withdrawal from the Agreement pursuant to Section XVI of this Agreement. Any Party that fails to meet its obligations in accordance with this Agreement or the IPWMAN bylaws may have its participation in IPWMAN terminated by a two-thirds vote of the Board of Directors pursuant to 2.4 of the IPWMAN by-laws.

SECTION XX: HEADINGS

The headings of various sections and subsections of this Agreement have been inserted for convenient reference only and shall not be construed as modifying, amending, or affecting in any way the express terms and provisions of this Agreement or their interpretation.

SECTION XXI: SEVERABILITY

Should any clause, sentence, provision, paragraph, or other part of this Agreement be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder of this Agreement. Each of the Parties declares that it would have entered into this Agreement irrespective of the fact that any one or more of this Agreement's clauses, sentences, provisions, paragraphs, or other parts have been declared invalid. Accordingly, it is the intention of the Parties that the remaining portions of this Agreement shall remain in full force and effect without regard to the clause(s), sentence(s), provision(s), paragraph(s), or other part(s) invalidated.

SECTION XXII: EFFECTIVE DATE

This Agreement shall be effective on the date of the acknowledgement letter sent by the Board of Directors.

SECTION XXIII: WAIVER

Failure to enforce strictly the terms of this Agreement on one or more occasions shall not be deemed a waiver of the right to enforce strictly the terms of this Agreement on any other occasion.

SECTION XXIV: EXECUTION OF COUNTERPARTS

This Agreement may be signed in any number of counterparts with the same effect as if the signatures thereto and hereto were upon the same instrument.

SECTION XXV: PRIOR IPWMAN AGREEMENTS

All prior IPWMAN agreements for mutual aid and assistance between the Parties hereto are suspended and superseded by this Agreement. It is specifically understood and agreed that this Agreement is intended to reorganize IPWMAN's governing structure to a Board of Directors of the Intergovernmental Agency rather than of a not-for-profit corporation as provided in the By- Laws attached to this Agreement as Exhibit A. The By-Laws are specifically incorporated here by reference. All prior acts of the Board of Directors are hereby declared to be those of IPWMAN, an Intergovernmental Agency.

SECTION XXVI: PROHIBITION ON THIRD PARTIES AND ASSIGNMENT OF RIGHTS/DUTIES

This Agreement is for the sole benefit of the Parties and no person or entity shall have any rights under this Agreement as a third-Party beneficiary. Assignments of benefits and delegations of duties created by this Agreement are prohibited and must be without effect.

NOW, THEREFORE, each of the Parties have caused this IPWMAN Mutual Aid Agreement to be executed by its duly authorized representative who has signed this Agreement as of the date set forth below.

Signature Page

Approved and executed this _____ day _____ of 20 _____.

For the Agency (Insert Name): Carroll County

By: _____

Its: Carroll County Chair

Attest

By: _____

Its: _____

APPROVED

On behalf of the Illinois Public Works Mutual Aid Network

Approved and executed this _____ day of May 2025.

By: _____

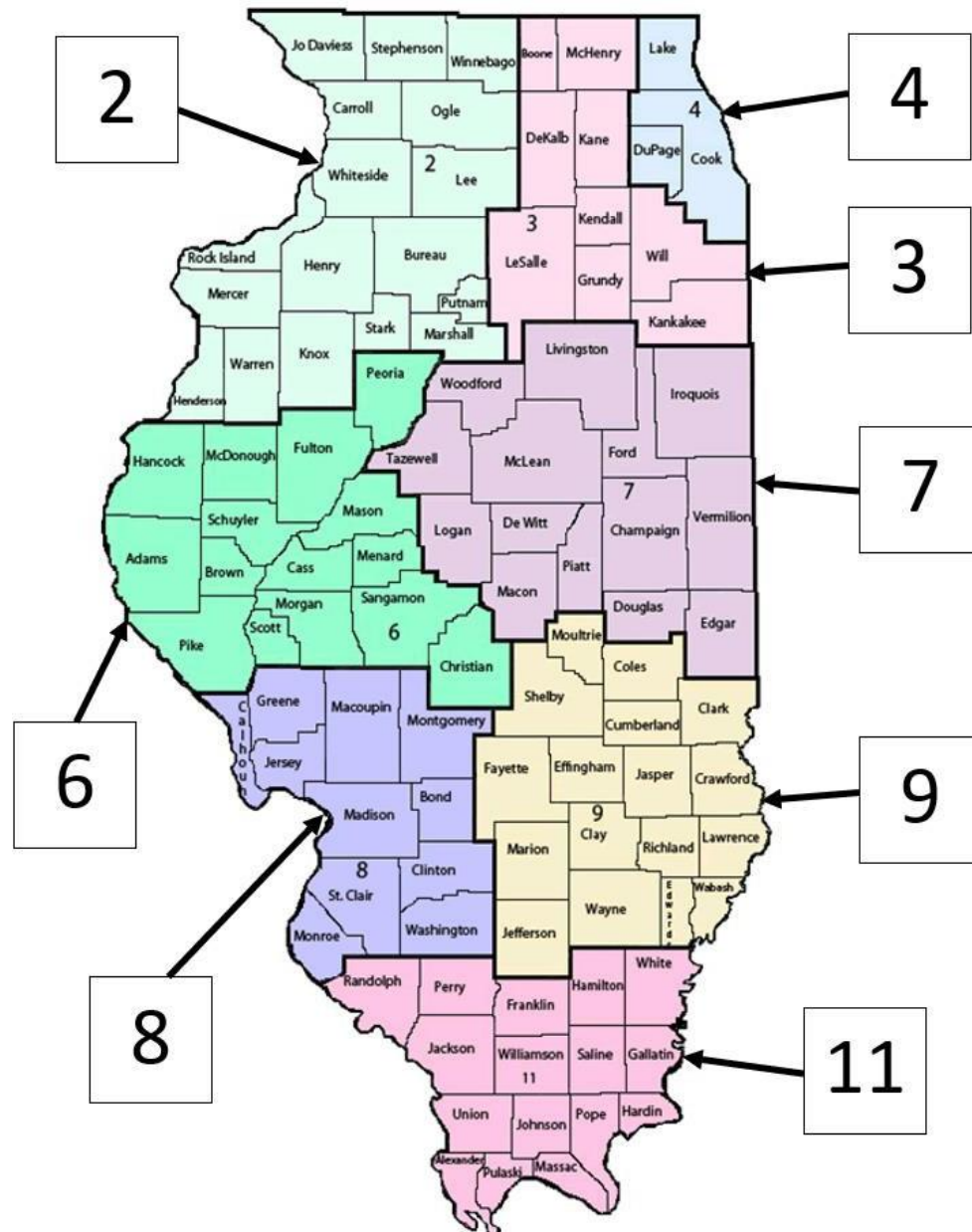
Vince Kilcullen
President, IPWMAN Board of Directors

Attest: _____

Joe Cronin
Secretary, IPWMAN Board of Directors

*Approved by the IPWMAN Interim Board of Directors on September 17, 2008.
Amended by the IPWMAN Interim Board of Directors on August 19, 2009. Amended
by the IPWMAN Board of Directors on June 16, 2010. Amended by the IPWMAN Board
of Directors on October 22, 2024.*

Exhibit 1—IPWMAN Region Map



IPWMAN Region Map

RESOLUTION COMMITTING TO VISION ZERO IN CARROLL COUNTY, ILLINOIS

WHEREAS, motor vehicle-related crashes in Carroll County resulted in 28 fatalities (1% of total crashes) and 139 incapacitating injuries (25% of total crashes) reported during the last ten years; and

WHEREAS, a single death on our roads is one too many; and,

WHEREAS, crashes that result in death or serious injury are not inevitable, but largely preventable, and great steps can be taken by using a proactive approach that prioritizes traffic safety and treats severe crashes as a public health issue; and,

WHEREAS, enhancing safety on Carroll County's roads will encourage residents and visitors to utilize active and shared modes of transportation, contributing to public health, economic development, and environmental sustainability; and

WHEREAS, Vision Zero and the Safe System Approach are strategies to eliminate all traffic fatalities and severe injuries while increasing safe, healthy, and equitable mobility for all; and

WHEREAS, in 2019, the State of Illinois ranked 12th in the nation for the lowest vehicle fatality rate (NHTSA and Census Bureau data, and, as stated in the Illinois Strategic Highway Safety Plan (ILSHSP), the State has a Vision Zero goal to reduce roadway crash fatalities to zero; and,

WHEREAS, the Safe Systems framework places safety at the core of all roadway investment and policy decisions, emphasizing proactive injury prevention, system redundancy, and equitable outcomes; and

WHEREAS, successful Vision Zero initiatives require interagency collaboration, political commitment, community engagement, and a data-driven action plan; and

WHEREAS, Carroll County is committed to fostering safer, more inclusive communities and supports the goals and strategies outlined in the Northwest Illinois Safety Action Plan developed in partnership with neighboring counties through the Safe Streets for All (SS4A) planning process;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY BOARD OF CARROLL COUNTY, ILLINOIS, THAT:

1. Carroll County commits to a goal of zero deaths and serious injuries that are a result of crashes on county roads by 2040, by adopting the Northwest Illinois Safety Action Plan and the Safe Systems approach, with the goal of reducing traffic deaths and serious injuries by 2 percent annually across the six-county area.
2. Carroll County will continue to evaluate and implement the Northwest Illinois Safe Streets for All Safety Action Plan, ensuring that it remains aligned with equity goals and effectively targets the most vulnerable users of the transportation network to reduce fatalities and serious injuries.

Resolution Number _____

3. The County Board and Engineer will work with all relevant partners, including municipalities, townships, road districts, the State of Illinois, and other agencies, to align efforts in street planning, design, operations, enforcement, and education to ensure progress toward Vision Zero.
4. The County Board and Engineer will prioritize data-driven decision-making and community engagement to refine strategies and improve the safety of all road users, using input from local residents, safety advocates, and other stakeholders.
5. Carroll County is committed to regularly measuring progress using tangible, reportable metrics, which will be reviewed annually to ensure accountability and to guide continuous improvement in reducing traffic-related fatalities and serious injuries.

I Amy R. Buss, County Clerk in and for said County, in the State of Illinois, hereby certify the foregoing to be true, perfect and complete copy of a resolution adopted by the County Board of Carroll County at its May meeting held at Mount Carroll on May 1st 2025.

{ S E A L }

Carroll County Clerk

April 2025



Northwest Illinois Traffic Safety Action Plan

Prepared By:



iteris[®]

Image Source: Canva

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3.3 Project Timeline

An overview of the project's timeline can be seen in Table 3.3.1, detailing key milestones.

Table 3.3.1: General Schedule of Key Project Milestones

Milestones	2024												2025			
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Kickoff Meeting																
Data Collection																
Public Input Meetings																
Data Analysis																
Countermeasure Selection/ Recommendations																
Final Report																

Development of the TSAP took fourteen months. Data collection consisted of obtaining crash records for the study area, GIS maps, and census data. Public input, as described above, included using a web-based interactive map and virtual public meetings. Data analysis involved identifying severe crash types resulting in fatalities or incapacitating injuries as well as their attributing factors. Countermeasures selection included identifying design changes that would result in the reduction of the targeted crash types. A draft report was prepared and submitted for review by the PSC and PAC before being finalized.

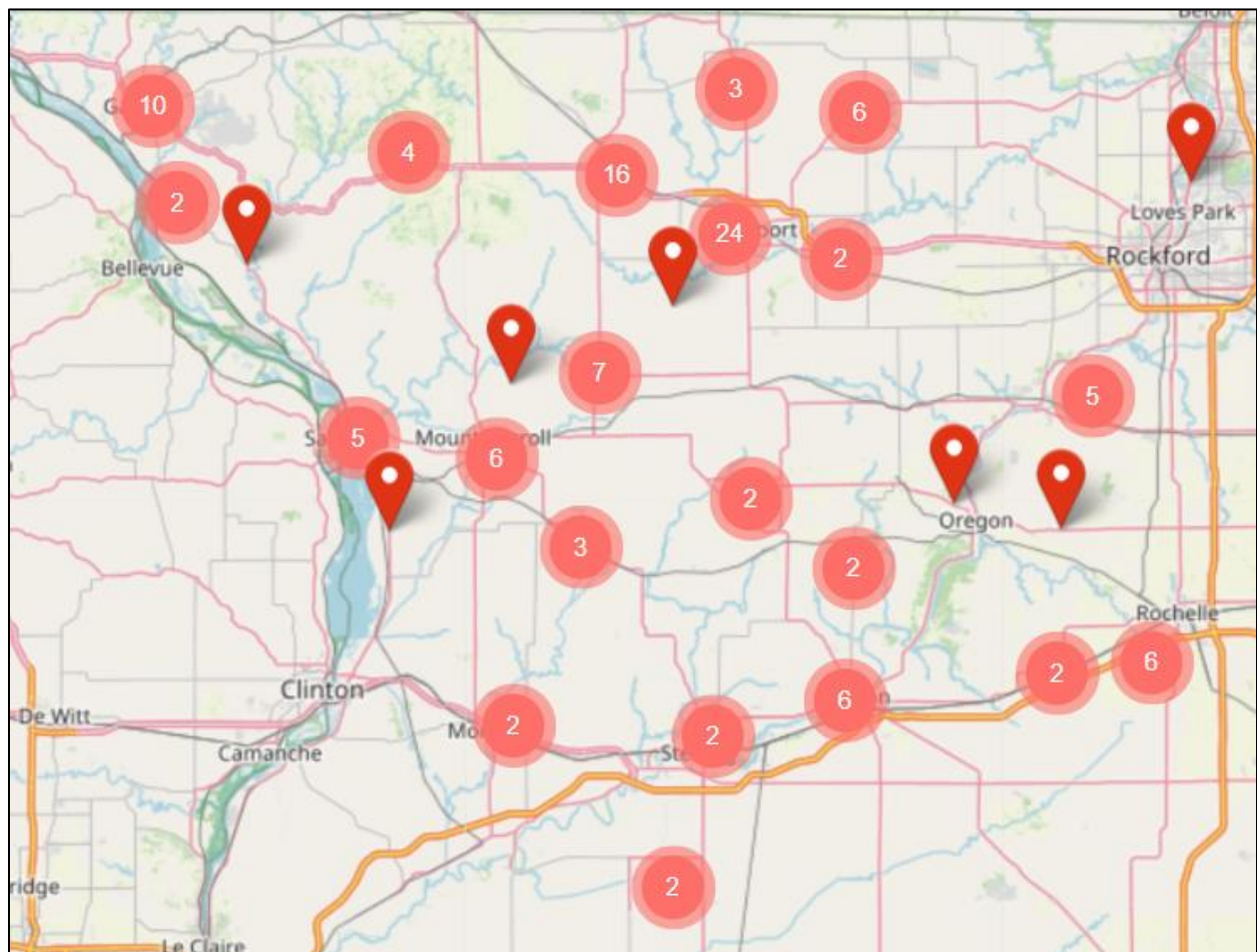
5.3.3 Website

A comprehensive website was launched for the TSAP in early Spring 2024.¹⁸ The website provides access to key planning documents, information about past and upcoming stakeholder workshops and public meetings, stakeholder engagement process and contact information.

5.3.4 Interactive Mapping Tool

An interactive mapping tool was created so that the public and stakeholders could provide input on locations safety concerns. Users could search for a location and then place a pin on the map. Along with the pin, they could leave comments about the location details, provide a description of the safety issue, and upload images. A screenshot of the interactive mapping tool can be seen in figure 5.3.1.

Figure 5.3.1: Interactive Mapping Tool



¹⁸ Northwest Illinois Safety Action Plan | Kaskaskia Engineering

6. Analysis of Data

The following section provides details on the safety analysis, including historical crash trends, identification of the top crash locations in each county, and overlaps between equity factors.

6.1 Safety Analysis

A comprehensive review of safety data for all six counties was conducted. IDOT provided historical crash data from 2013 through 2022, which was utilized to develop a statistical summary and contrast any trend changes that occurred as a result of major disruptors (such as the COVID-19 pandemic). Crash types, locations, contributing circumstances, and temporal trends were analyzed both across the region and within each of the six counties during this 10-year period. Crashes of particular attention included those resulting in fatalities, incapacitating injuries, or involving vulnerable road users.



Image Source: Google Earth (2022)

6.1.1 Regional Historical Crash Data

Within the study limits, 41,294 crashes were reported within the 10-year study period. Figure 6.1.1 illustrates the annual reported crashes by county. Across all six counties, crashes tended to follow similar trends, seeing an increase up through 2014-2015 prior to a low point within 2017-2020 and then a slight increase going into 2022. Whiteside County and Carroll County were exceptions that instead saw decreasing crash quantities going into 2022.

6.1.8 Collision History Breakout by County

6.1.8.1 Carroll County Collision History

Carroll County saw a total of 2,657 crashes during the 10-year analysis period; the majority occurred in unincorporated areas. Among the top three crash types, animal-involved crashes represented the highest quantity of crashes while both fixed object and vehicle conflict crashes tied for second. Eleven bicycle and pedestrian crashes were reported, mostly occurring within the City of Savanna. There were 28 fatalities (1% of total crashes) and 139 incapacitating injuries (25% of total crashes). As with total crashes, the vast majority of fatal and incapacitating injury crashes occurred in unincorporated areas. The results can be seen in table 6.1.8.

Table 6.1.8: Carroll County Collision History

	Total	Collision Involved With				Injury Type	
Municipality		Animal	Fixed Object	Vehicle Conflict	Bicycle/ Pedestrian	Fatalities	Incapacitating Injuries
Unincorporated	1878	939	505	217	0	25	107
Savanna	453	62	81	270	7	2	18
Mt Carroll	85	9	17	52	1	0	2
Lanark	83	10	18	44	2	0	3
Shannon	45	8	8	22	1	1	3
Thomson	43	14	6	17	0	0	2
Milledgeville	41	5	8	25	0	0	1
Chadwick	29	5	11	8	0	0	3
Total	2657	1052	654	655	11	28	139

7. Taking Action with Comprehensive Safety

Improving safety on roadways is a shared responsibility of both public agencies and roadway users. Taking into account the information acquired and feedback from the public, the steering committee established six goals for the region.

7.1 Regional Goals



8.2 Project Selection Method

To identify sites where proven safety countermeasures would have the most impact on severe crashes, the project team developed a scoring matrix that incorporates crash data and analysis with equity considerations and public comments.

8.2.1 Project Selection Matrix

The project selection matrix assigns points based on historical crash severity, vulnerable road user crash history, high injury network overlap, equity considerations, and public comments. Table 8.2.1 provides details on the scoring system.

Table 8.2.1.1: Scoring Matrix

Criterion	Rationale	Measure	Scoring Scale (Points Possible)				
			0	5	10	15	20
Fatal and Serious Vehicle Crashes	Prioritize target crashes	Total crashes over 10-year period	No fatal or serious crashes	1 fatal or serious crash	2 fatal or serious crashes	3 fatal or serious crashes	4 or more fatal or serious crashes
Vulnerable Roadway User Fatal and Serious Crashes	Prioritize pedestrian and pedalcyclist crashes	Total VRU crashes over 10-year period	No fatal or serious crashes	1 fatal or serious crash	2 fatal or serious crashes	3 fatal or serious crashes	4 or more fatal or serious crashes
Public Concerns	Prioritize projects that align with public safety concerns	Public input during TSAP process	No public safety concern	Public safety concern			
High Injury Network (HIN)	Focus on crashes in high frequency locations	Project on HIN	Projected not located on HIN	One point if located on HIN			
Equity²³	Prioritize projects that benefit disadvantaged communities	Projects located in EJ Screen, CEJST, HDC, QOZ or Any Equity areas.	Not located in disadvantaged community	One point for projects in EJ Screen, CEJST, HDC, QOZ or Any Equity areas.			

²³ See footnotes, 10, 12, 14

8.2.2 Project Ranking

Each county's top crash locations were put into the scoring matrix. Tables 8.2.2.1 to 8.2.2.6 display project rank by county using the scoring matrix.

8.2.2.1 Carroll County

Location	Ownership	Score
IL-84 - Upper Mississippi River National Wildlife and Fish Refuge Spring Lake Parking Lot Driveway	State	11
US-52 & Dame Rd	State	11
IL-78 & Old Galena Trail	State	11
US-52	State	11
US-52 & IL-84	State	11
IL-64	State	11
IL-84	State	11
IL-84	State	11
IL-64	State	11
IL-78 & Vinegar Hill Rd	State	10
3rd St	Local	10
Adams St & Broderick Dr	Local	10
Zier Rd	Local	10
Co Hwy 12 (Coleta Rd) & Clark Rd	County	6
Thomson Rd & Argo Fay Rt	Local	6
Scenic Ridge Rd & Haas Rd	Local	6
Airport Rd & Scenic Bluff Rd	Local	6
Loran Rd	Local	6
Co Hwy 3 (Brookville Rd) & Shannon Rt	County	5
Co Hwy 8 (Ideal Rd) & Hartman Rd	County	5
Co Hwy 8 (Ideal Rd)	County	5
Co Hwy 25 (Milledgeville Rd)	County	5
Saddle Creek Rd	Local	5
Townline Rd	Local	5
Bowen St	Local	5

9.2 Goal Review and Tracking

The following TSAP goals will be tracked and measured for progress:



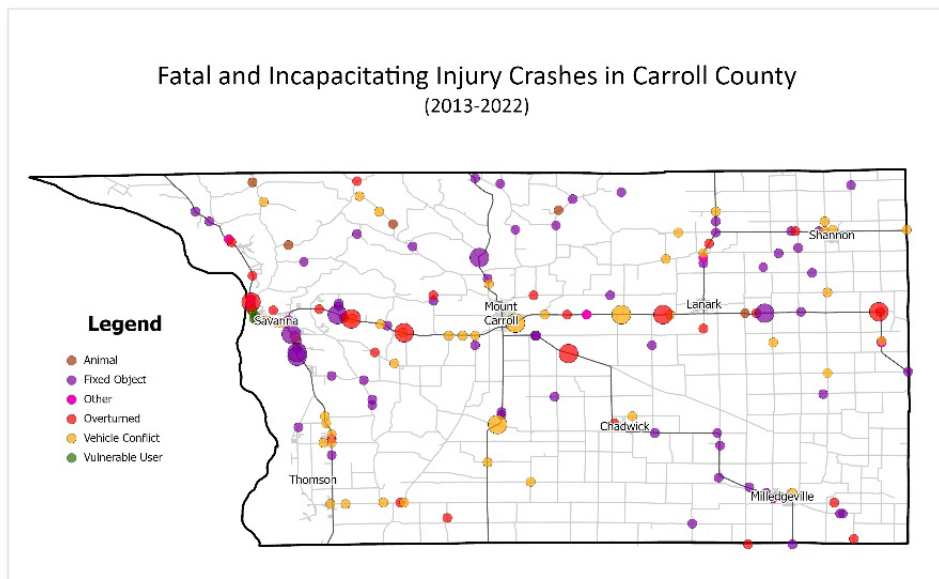
The TSAP for Northwest Illinois details several priority project areas, proven countermeasures and goals that can have lifesaving impacts for local communities and the region if implementation and

CARROLL COUNTY

Prepared By: Kaskaskia Engineering Group + Iteris

Date: December 2024

Where have the most severe collisions in Carroll County occurred in the last ten-years?



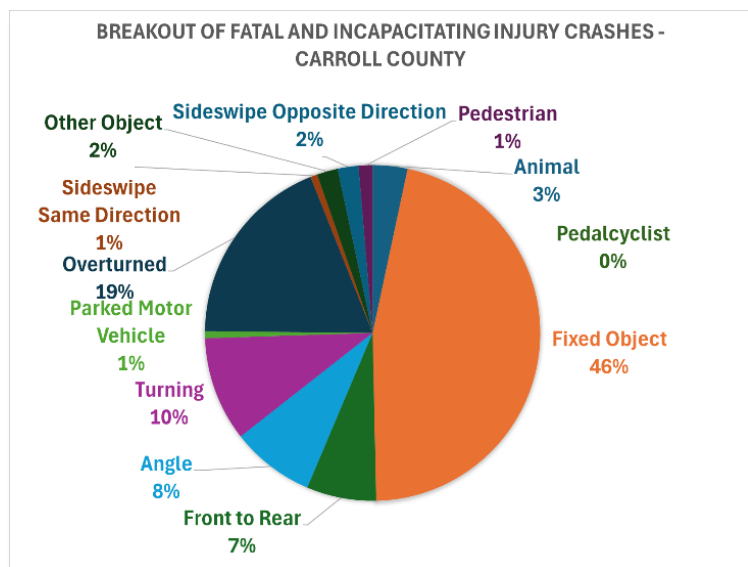
Key County Facts

2,663 COLLISIONS IN 10 YEARS

1,505 CRASH CLUSTER SITES

169 FATALITY/INCAPACITATING
INJURIES AT 153 SITES

What are the most common collisions resulting in the worst injuries?



Most Common Types of Collisions Characteristics for all collisions and intersections resulting in a fatality or incapacitating injury:

Type	All Collisions	Fatal or Incapacitating
Single Vehicle	73%	67%
Animal Involved	40%	3%
Vehicle Conflict	26%	31%
Ran Off Road	25%	46%
Overturned	6%	17%
Bike/Ped	0.4%	1.8%

Top Locations among State, County, and Local Road Ownership

	Rank	Location	Ownership	Potential Countermeasure(s)
STATE	1	IL-84	State	Roadway Departure Solution
	2	US-52 & Dame Rd	State	Signage
	3	IL-78 & Vinegar Hill Rd	State	Signage
	4	IL-78 & Old Galena Trail	State	Signage, Right Turn Slip Lane Improvement
	5	US-52	State	Roadway Departure Solution
	6	US-52 & IL-84	State	Signage
	7	IL-64	State	Signage
	8	IL-84	State	Roadway Departure Solution
	9	IL-84	State	Roadway Departure Solution
	10	IL-64	State	Roadway Departure Solution
COUNTY	1	Co Hwy 12 (Coleta Rd) & Clark Rd	County	Roadway Departure Solution
	2	Co Hwy 3 (Brookville Rd) & Shannon Rt	County	Signage
	3	Co Hwy 8 (Ideal Rd) & Hartman Rd	County	Signage
	4	Co Hwy 8 (Ideal Rd)	County	Roadway Departure Solution
	5	Co Hwy 25 (Milledgeville Rd)	County	Roadway Departure Solution
LOCAL	1	Thomson Rd & Argo Fay Rt	Local	Signage
	2	3rd St	Local (Savanna)	Signage
	3	Scenic Ridge Rd & Haas Rd	Local	Signage, Horizontal Curve Improvements
	4	Airport Rd & Scenic Bluff Rd	Local	Signage
	5	Adams St & Broderick Dr	Local (Savanna)	Crosswalk Visibility Enhancement, Signage
	6	Loran Rd	Local	Roadway Departure Solution
	7	Saddle Creek Rd	Local	Roadway Departure Solution
	8	Townline Rd	Local	Roadway Departure Solution
	9	Zier Rd	Local	Roadway Departure Solution
	10	Bowen St	Local	Median / Median Markings

Examples of Proven Safety Countermeasures

Enhanced Signage and Pavement Markings

Improved signage and pavement markings involves multiple low-cost countermeasures that can increase driver awareness and recognition of potential conflicts. Even if a particular location is currently meeting standards for signing and pavement marking, these extra enhancements provide targeted additional awareness and can be deployed as a treatment at many locations due to being a low-cost asset that many different agencies work with regularly. The key is that the improvements will be location-specific, meaning that some engineering judgement will be necessary to determine if a particular signage or pavement marking improvement is useful. Estimated reductions in fatal and injury crashes can be anywhere from 10% to 27%, depending on the existing operations. Many improvements include:

- On through movements, doubled-up (left and right), oversized advance intersection or other warning signs, with supplemental street name plaques if relevant. Flashing beacons may be useful at high crash sites. At intersections that are stop-controlled, doubled-up oversized advance “Stop Ahead” intersection warning signs and stop signs can be useful.
- Retroreflective sheeting on sign posts.
- Enhanced pavement markings that delineate through lane edge lines.
- Properly placed visible stop bars at intersections
- Removal of sight-line obstructions due to vegetation in right-of-way

Roadway Departure Solution

Roadway departure crashes often are a result of a driver misunderstanding the edge of the travel lanes for the road alignment ahead. Countermeasures that improve the awareness of the roadway edge aid in providing a good understanding of where the vehicle is within the travel lane, reducing the likelihood of a driver veering too far to the side and losing control of the vehicle by slipping off the road. Various countermeasures exist that can be applied to targeted crash corridors, as well as be adopted as part of a systemic improvement. Many improvements include:

- Wider edge lines, increasing from the normal line width of 4 inches to the maximum line width of 6 inches, improve drivers’ perceptions of the edge of the travel lane and can provide safety benefit on all facility types (e.g., freeways, multilane divided and undivided highways, two-lane highways) in both urban and rural areas. Wider edge lines are most effective in reducing crashes on rural two-lane highways, especially for single-vehicle crashes. Reductions in fatal and injury crashes on rural roads can be up to 37%, depending on conditions.
- Longitudinal Rumble Strips and Stripes alert distracted, drowsy, or inattentive drivers who drift from their lane. Longitudinal rumble strips are milled or raised elements on pavement that alert drivers through vibration and sound if their vehicle has left the travel lane, and rumble stripes are edge line or center line rumble strips where the pavement marking is placed over the rumble strip. Reductions in fatal and injury crashes on two-lane rural roads can be up to 64% with centerline rumble strips and 51% with shoulder rumble strips, depending on conditions.
- SafetyEdge technology shapes the pavement edge at approximately 30 degrees from the pavement cross slope during the pavement process to eliminate the potential for vertical drop-off at the pavement edge. Vertical drop-offs often create instability when a driver accidentally veers off the road, and SafetyEdge provides greater stability to allow a recovery. Reductions in fatal and injury crashes can be up to 11%, depending on conditions.

Divided Highway Crossing Improvements

Reducing left-turn conflicts involves geometric improvements that alter how left-turn movements occur. These improvements are best utilized on major multilane divided highways that have high traffic volumes and a cross street with frequent left turn or through movements. Two main types of improvements include:

- Restricted crossing U-turns, also called J-Turn, Superstreets, or Reduced Conflict Intersections modifies the direct left-turn and through movements from cross-street approaches. Minor road traffic makes a right turn followed by a downstream U-Turn at a designated location before being routed to the desired direction. These types of improvements require a large footprint to operate properly, but not as much of a footprint as an interchange. These improvements are best on corridors with divided highways and a high Corridorwide crash rate. Estimated reductions in fatal and injury crashes range from 22% to 63%, depending on the type of intersection.
- Median U-Turn intersections modify the direct left turns from the major approaches by shifting vehicles to a U-Turn that is downstream and then subsequently routing them back to the main intersection. They are utilized for intersections with heavy through traffic and moderate left-turn volumes. Like the other treatment, they require a large footprint to operate properly, but not as much of a footprint as an interchange. Estimated reductions in injury crashes are around 30%.

Horizontal Curve Improvements

Horizontal curves inherently see higher crash rates due to the change in travel direction. Roadside design improvements at curves encompass several treatments that target the causes of roadway departures by improving awareness or implementing solutions to allow a driver to recover safely and reduce crash severity. Several treatments are available:

- Clear zone improvements reduce obstructions and allow a driver to stop safely if leaving the roadway. This can be a targeted or systemic improvement that avoids adding fixed objects, utility cabinets, and other assets within or outside of the clear zone, where possible. Removing roadside features can reduce crashes by up to 44%, depending on conditions.
- Slope flattening reduces the steepness of the side slope to increase drivers' ability to keep the vehicle stable, regain control, and avoid obstacles. Slopes flatter than 1V:4H are considered recoverable, and slopes flatter than 1V:3H are traversable. Reductions in single-vehicle crashes can be up to 12%, depending on conditions.
- Adding or widening shoulders provides additional recovery area for drivers in the event of a roadway departure.
- Enhanced delineation signage or pavement markings help draw attention to the curve.
- Barrier Installation will significantly reduce roadway departures and is especially useful when the slope is steeper than 1V:3H.

Median Barrier Improvements

Median barriers are longitudinal barriers that physically separate opposing traffic on a divided highway and redirect vehicle striking either side of the barrier. This countermeasure is used to reduce cross-median crashes, which often involve head-on collisions with other vehicles or fixed object crashes in the median itself. Medians can be made of either cable, metal-beam, or concrete, which offer a wide variety of benefits depending on the desired deflection. Reductions in cross-median crashes can be up to 97% on rural four-lane highways.

Right Turn Slip Lane Improvement

Slip lanes are frequently utilized at intersections with high volumes of right-turning vehicles that otherwise would incur long delays if mixed with other traffic required to stop. These lanes often will improve safety when conflicting vehicles intersect and crash, as the angles between the vehicle are usually shallower than what would normally be an angle crash. That said, slip lanes benefit from having receiving downstream lanes into which a turning vehicle can complete the turn and then merge into traffic. In instances where no downstream receiving lane is present, higher crash rates are likely because the turning vehicle must navigate both the slip lane and the merge in a short period of time. This treatment is best applied systemically wherever slip lanes are present, where a short downstream receiving lane is added to gently merge turning vehicles into the mainline.

Crosswalk Visibility Enhancement

Pedestrian crossing environments often go unnoticed and create a hazardous environment if drivers are not expecting pedestrians to be present. Marked crosswalks often go unnoticed in multi-lane environments with high traffic volumes, creating a hazardous environment for pedestrians who need to cross and, per state law, have the right-of-way. Crosswalk improvements draw attention to these environments to help motorists recognize not only when a crosswalk is present, but also if vulnerable road users are utilizing it. Several treatments are available:

- High-visibility crosswalks use patterns that are visible to both the driver and the pedestrian from farther away compared to traditional traverse line crosswalks. These patterns include bar pairs, continental style, or ladder pattern, and should be considered at midblock pedestrian crossings or other crossings at uncontrolled intersections. Estimated improvements to pedestrian injury crashes can be up to 40%.
- Improved lighting illuminates the crosswalk with positive contrast to make the driver have an easier time identifying pedestrians. Estimated reduction in pedestrian crashes can be up to 42%.
- Enhanced signing and pavement markings utilize the in-street “State Law: Stop for Pedestrians” signs and supplemental pedestrian crossing signs. The exact deployment is dependent on the number of lanes and travel speeds, with the goal of boosting awareness of the crossing location. Estimated reduction in pedestrian crashes can be up to 25%.
- Rectangular rapid flash beacons are installed on the roadside and are actuated by a pedestrian, so that the rapid flash beacons are active when pedestrians are present. These beacons draw a driver’s attention to the activity at the crossing and improve awareness. Estimated reduction in pedestrian crashes can be up to 47%.
- Pedestrian refuge islands are typically installed in urban or suburban areas but allow pedestrians to cautiously cross one travel direction at a time. Reductions in pedestrian crashes can be up to 56%, depending on the existing conditions.

Roundabout

Modern roundabouts feature channelized, curved approaches that reduce vehicle speed at intersections, entry yield control that gives right-of-way to circulating traffic, and counterclockwise flow around a central island that minimizes conflict points. These intersection improvements result in lower travel speeds and generally less severe crash types. Roundabouts can be implemented in both urban and rural settings in replacement of stop-controlled intersections of traffic signals, but only when traffic volumes are low to moderate and sufficient right-of-way is available. Roundabouts can reduce fatal and injury crashes by 78% to 82%, depending on existing intersection type.



Contractor's Name

Varsity Striping & Construction Co.

Contractor's Address

PO Box 3055

City

Champaign

State

IL

Zip Code

61826

STATE OF ILLINOIS

Local Public Agency

Carroll County Highway Department

County

Carroll

Section Number

25-00000-00-GM

Street Name/Road Name

Various

Type of Funds

MFT

☒ CONTRACT BOND (when required)

For a County and Road District Project

Submitted/Approved

Highway Commissioner Signature & Date

Submitted/Approved

County Engineer/Superintendent of Highways Signature & Date



For a Municipal Project

Submitted/Approved/Passed

Signature & Date

Official Title

Department of Transportation

☐ Concurrence in approval of award

Regional Engineer Signature & Date

Local Public Agency	Local Street/Road Name	County	Section Number
Carroll County Highway Department	Various	Carroll	25-00000-00-GM

- THIS AGREEMENT, made and concluded the _____ day of _____ between the County _____ of Carroll _____, known as the party of the first part, and Varsity Striping & Construction Co. _____, its successor, and assigns, known as the party of the second part.
- For and in consideration of the payments and agreements mentioned in the Proposal hereto attached, to be made and performed by the party of the first part, and according to the terms expressed in the Bond referring this contract, the party of the second part agrees with said party of the first part, at its own proper cost and expense, to do all the work, furnish all materials and all labor necessary to complete the work in accordance with the plans and specifications hereinafter described, and in full compliance with all of the terms of this contract.
- It is also understood and agreed that the LPA Formal Contract Proposal, Special Provisions, Affidavit of Illinois Business Office, Apprenticeship or Training Program Certification, and Contract Bond hereto attached, and the Plans for Section 25-00000-00-GM in Carroll County Highway Department, approved by the Illinois Department of Transportation on _____, are essential documents of this contract and are a part hereof.
- IN WITNESS WHEREOF, the said parties have executed this contract on the date above mentioned.

Attest: The _____ County _____ of Carroll _____

Clerk Signature & Date

(SEAL, if required by the LPA)

Party of the First Part Signature & Date

By:

(If a Corporation)

Corporate Name

Varsity Striping + Construction Co.

President, Party of the Second Part Signature & Date

By:

Barnie B. Kanger President 4-16-25

(If a Limited Liability Corporation)

LLC Name

Manager or Authorized Member, Party of the Second Part

By:

(If a Partnership)

Partner Signature & Date

Partner Signature & Date

Partners doing Business under the firm name of
Party of the Second Part

(If an individual)

Party of the Second Part Signature & Date

Attest:

Secretary Signature & Date

(SEAL, if required by the LPA)

Local Public Agency	County	Section Number
County Highway Department	Carroll	25-00000-00-GM

NOTICE TO BIDDERS

Sealed proposals for the project described below will be received at the office of Carroll County Engineer
 10735 Mill Road, Mt. Carroll, IL 61053 until 10:00 AM on 04/03/25
 Address Time Date

1. Plans and proposal forms will be available in the office of

Carroll County Engineer
 10735 Mill Road, Mt. Carroll, IL 61053

2. ☐ Prequalification

If checked, the 2 low bidders must file within 24 hours after the letting an "Affidavit of Availability" (Form BC 57) in duplicate, showing all uncompleted contracts awarded to them and all low bids pending award for Federal, State, County, Municipal and private work. One original shall be filed with the Awarding Authority and one original with the IDOT District Office.

- The Awarding Authority reserves the right to waive technicalities and to reject any or all proposals as provided in BLRS Special Provision for Bidding Requirements and Conditions for Material/Deliver and Install Proposals.
- A proposal guaranty in the proper amount, as specified in the BLRS Special Provision for Bidding Requirements and Conditions for Material/Deliver and Install Proposals, will be required. See the attached Special Provisions for specific instructions for proposal guaranty for this proposal packet.
- The successful bidder at the time of execution of the contract will be required to deposit a contract bond or proposal guaranty as provided for in the special provisions. Failure on the part of the contractor to deliver the material within the time specified or to do the work specified herein will be considered just cause to forfeit his surety as provided in Article 108.10 of the Standard Specifications.
- Proposals shall be submitted on forms furnished by the Awarding Authority and shall be enclosed in an envelope endorsed "Material Proposal, Section 25-00000-00-GM".

By Order of

Awarding Authority

Carroll County Highway Department

County Engineer/Superintendent of Highways/
 Municipal Clerk

Sara Renkes

Date

11-22-24

Material Proposal or Deliver & Install Proposal

To

Awarding Authority

Carroll County Highway Department

Awarding Authority Address

10735 Mill Road

City

Mt. Carroll

State

IL

Zip Code

61053

If this bid is accepted within 45 days from the date of opening, the undersigned agrees to furnish or to deliver & install any or all of the materials, at the quoted unit prices, subject to the following:

- It is understood and agreed that the "Standard Specifications for Road and Bridge Construction", adopted 01/01/21 and the "Supplemental Specifications and Recurring Special Provisions", adopted 01/01/25, prepared by the Department of Transportation, shall govern insofar as they may be applied and insofar as they do not conflict with the special provision and supplemental specifications attached hereto.
- It is understood that quantities listed are approximate only and that they may be increased or decrease as may be needed to properly complete the improvement within its present limits or extensions thereto, at the unit prices stated and that bids will be compared on the basis of total price bid for each group.
- Delivery in total or partial shipments as ordered shall be made within the time specified in the special provisions or by the acceptance at the point and in the manner specified in the "Schedule of Prices". If delivery on the job site is specified, it shall mean any place or paces on the road designed by the awarding authority or its authorized representative.
- The contractor and/or local public agency performing the actual material placement operations shall be responsible for providing work zone traffic control, unless otherwise specified in this proposal. Such devices shall meet the requirements of and be installed in accordance with applicable provisions of the "Illinois Manual on Uniform Traffic Control Devices" and any referenced Illinois Highway Standards.

Local Public Agency	County	Section Number
County Highway Department	Carroll	25-00000-00-GM

5. Each pay item should have a unit price and a total price. If no total price is shown or if there is a discrepancy between the product of the unit price multiplied by the quantity, the unit price shall govern. If a unit price is omitted, the total price will be divided by the quantity in order to establish a unit price. A bid will be declared unacceptable if neither a unit price nor a total price is shown.
6. A proposal guaranty in the proper amount, as specified in BLRS Special Provision for Bidding Requirements and Conditions for Contract Proposals, will be required. The proposal guaranty as specified in the special provisions is attached.

If a bid bond is allowed or required, Department form BLR 12230 or a proposal guaranty check, complying with the specifications,

made payable to: _____ Treasurer of _____

The amount of the check is one thousand dollars (\$1,000.00).

Attach Cashier's Check or Certified Check Here

In the event that one proposal guaranty check is intended to cover two or more bid proposals, the amount must be equal to the sum of the proposal guaranties which would be required for each individual bid proposal. If the proposal guaranty check is placed in another bid proposal, state below where it may be found.

The proposal guaranty check will be found in the bid proposal for: Section Number 25-00000-00-GM).

Discounts will be allowed for payment as follows: 0% 0 calendar days 0% 0 calendar days

Discounts will not be considered in determining the low bidder

Bidder

Varsity Striping & Construction Co.

By

Ernie B. Kanger, President

Title

President

Address

PO Box 3055

City

Champaign

State

IL

Zip Code

61826



Material Proposal Schedule of Prices

Local Public Agency	County	Section Number
County Highway Department	Carroll	25-00000-00-GM

Material Proposal Schedule of Prices

Group No.	Item(s)	Delivery	Unit	Quantity	Unit Price	Total
	Paint Pavement Marking - Marking Line 4"	Furnish & Apply	FT	238,530	\$ 0.077	\$ 18,366.81

The undersigned firm certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor has the firm made an admission of guilt of such conduct which is a matter of record, nor has an official, agent, or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm. The undersigned firm further certifies that it is not barred from contracting with any unit of State or local government as a result of a violation of State laws prohibiting bid-rigging or bid rotating.

Bidder Signature & Date

Varsity Striping & Construction Co.

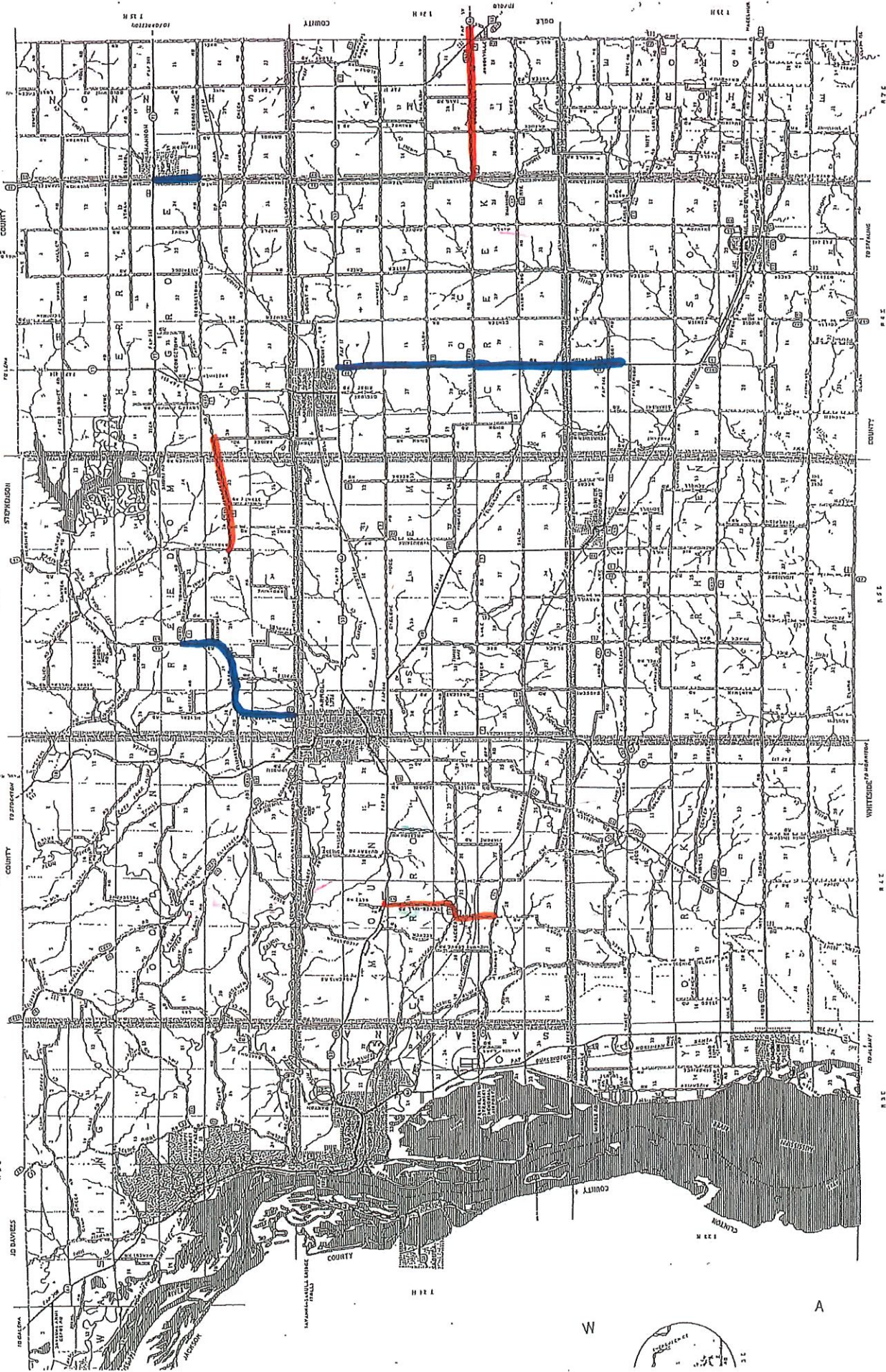
Bernie B. Kanger, President 3.26.25

Address	City	State	Zip Code
PO Box 3055	Champaign	IL	61826

2025 Co. Striping

CARROLL COUNTY
ILLINOIS

CL only
CL & Edgeline





Contractor's Name

Civil Constructors, Inc. d/b/a Helm Civil

Contractor's Address

2283 Business Route 20 East

City

Freeport

State

IL

Zip Code

61032

STATE OF ILLINOIS

Local Public Agency

Carroll County Highway Department

County

Carroll

Section Number

25-00000-00-GM

Street Name/Road Name

Georgetown Road

Type of Funds

MFT

☒ CONTRACT BOND (when required)

For a County and Road District Project

Submitted/Approved

Highway Commissioner Signature & Date

Submitted/Approved

County Engineer/Superintendent of Highways Signature & Date

SR

For a Municipal Project

Submitted/Approved/Passed

Signature & Date

Official Title

Department of Transportation

☐ Concurrence in approval of award

Regional Engineer Signature & Date

Local Public Agency	Local Street/Road Name	County	Section Number
Carroll County Highway Department	Georgetown Road	Carroll	25-00000-00-GM

1. THIS AGREEMENT, made and concluded the _____ day of _____ between the County _____ of Carroll _____, known as the party of the first part, and Civil Constructors, Inc. d/b/a Helm Civil _____, its successor, and assigns, known as the party of the second part.
2. For and in consideration of the payments and agreements mentioned in the Proposal hereto attached, to be made and performed by the party of the first part, and according to the terms expressed in the Bond referring this contract, the party of the second part agrees with said party of the first part, at its own proper cost and expense, to do all the work, furnish all materials and all labor necessary to complete the work in accordance with the plans and specifications hereinafter described, and in full compliance with all of the terms of this contract.
3. It is also understood and agreed that the LPA Formal Contract Proposal, Special Provisions, Affidavit of Illinois Business Office, Apprenticeship or Training Program Certification, and Contract Bond hereto attached, and the Plans for Section 25-00000-00-GM in Carroll County Highway Department, approved by the Illinois Department of Transportation on _____, are essential documents of this contract and are a part hereof.

4. IN WITNESS WHEREOF, the said parties have executed this contract on the date above mentioned.

Attest: The _____ County _____ of Carroll _____

Clerk Signature & Date _____

Party of the First Part Signature & Date _____

(SEAL, if required by the LPA)

Corporate Name _____

Civil Constructors, Inc. d/b/a Helm Civil

President, Party of the Second Part Signature & Date _____

By: _____ 04/22/25

Mark Helm

(If a Limited Liability Corporation)

(SEAL, if required by the LPA)

LLC Name _____

Manager or Authorized Member, Party of the Second Part

By: _____

(If a Partnership)

Attest:

Secretary Signature & Date _____

Craig A. Buikema

(SEAL, if required by the LPA)

Partner Signature & Date _____

Partner Signature & Date _____

Partners doing Business under the firm name of _____

Party of the Second Part _____

(If an individual)

Party of the Second Part Signature & Date _____



Local Public Agency	County	Street Name/Road Name	Section Number
Carroll County Highway Department	Carroll	Georgetown Road	25-00000-00-GM

Bond information to be returned to Local Public Agency at 10735 Mill Rd, Mt. Carroll, IL 61053

We, Civil Constructors, Inc. d/b/a Helm Civil, 2283 Business Route 20 East, Freeport, IL 61032

Contractor's Name and Address
a/an Corporation organized under the laws of the State of Delaware as PRINCIPAL, and
State

Fidelity & Deposit Company of Maryland, 1299 Zurich Way, Schaumburg, IL 60196
Surety Name and Address

as SURETY, are held and firmly bound unto the above Local Public Agency (thereafter referred to as "LPA") in the penal sum of
Two Hundred Seventy Six Thousand Seven Hundred Thirty-Six

Dollars (276,736.00) lawful money of the United States, to be paid to said LPA, the payment of which we bind ourselves, successors and assigns jointly to pay to the LPA this sum under the conditions of this instrument.

WHEREAS, THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that the said Principal has entered into a written contract with the LPA acting through its awarding authority for the construction of work on the above sections, which contract is hereby referred to and made a part hereof, as if written herein at length, and whereby the said Principal has promised and agreed to perform said work in accordance with the terms of said contract, and has promised to pay all sums of money due for any labor, materials, apparatus, fixtures or machinery furnished to such Principal for the purpose of performing such work and has further agreed to pay all direct and indirect damages to any person, firm, company or corporation to whom any money may be due from the Principal, subcontractor or otherwise for any such labor, materials, apparatus, fixtures or machinery so furnished and that suit may be maintained on such bond by any such person, firm, company or corporation for the recovery of any such money.

NOW, THEREFORE, if the said Principal shall perform said work in accordance with the terms of said contract, and shall pay all sums of money due or to become due for any labor, materials, apparatus, fixtures or machinery furnished to it for the purpose of constructing such work, and shall commence and complete the work within the time prescribed in said contract, and shall pay and discharge all damages, direct and indirect, that may be suffered or sustained on account of such work during the time of the performance thereof and until the said work shall have been accepted, and shall hold the LPA and its awarding authority harmless on account of any such damages and shall in all respects fully and faithfully comply with all the provisions, conditions and requirements of said contract, then this obligation shall be void; otherwise it shall remain in full force and effect.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective agents this 22nd day of April, 2025
Day Month and Year

PRINCIPAL

Company Name
Civil Constructors, Inc. d/b/a Helm Civil

By
Signature & Date
Mark Helm 04/22/25

Attest
Signature & Date
Craig A. Buikema 4/22/25
Craig A. Buikema

(If PRINCIPAL is a joint venture of two or more contractors, the company names and authorized signature of each contractor must be affixed.)

Company Name

By
Signature & Date

Attest
Signature & Date

STATE OF IL

COUNTY OF Stephenson

I, Andrea R. Gastel, a Notary Public in and for said county, do hereby certify that
Notary Name

Mark Helm, Craig A. Buikema

Insert name of Individuals signing on behalf of PRINCIPAL

who is/are each personally known to me to be the same person(s) whose name(s) is/are subscribed to the foregoing instrument on behalf of PRINCIPAL, appeared before me this day in person and acknowledged respectively, that he/she/they signed and delivered said instrument freely and voluntarily for the uses and purposes therein set forth.

Given under my hand and notarial seal this 22nd day of April, 2025
Day Month, Year

(SEAL)



Notary Public Signature & Date

Andrea R. Gastel 4/22/25
Date commission expires 10/27/26

SURETY

Name of Surety

Fidelity & Deposit Company of Maryland

Title

By:

Brian D. DeBlauw
Brian D. DeBlauw, Attorney-In-Fact

STATE OF IL

COUNTY OF Winnebago

I, Julie Ann Tresemer, a Notary Public in and for said county, do hereby certify that
Notary Name

Brian D. DeBlauw

Insert name of Individuals signing on behalf of SURETY

who is/are each personally known to me to be the same person(s) whose name(s) is/are subscribed to the foregoing instrument on behalf of SURETY, appeared before me this day in person and acknowledged respectively, that he/she/they signed and delivered said instrument freely and voluntarily for the uses and purposes therein set forth.

Given under my hand and notarial seal this 22nd day of _____ Month, Year



Notary Public Signature & Date

Julie Ann Tresemer
Date commission expires July 10, 2028

Approved this _____ day of _____ Month, Year

Attest:

Local Public Agency Clerk Signature & Date

COUNTY Clerk
Local Public Agency Type

Awarding Authority

COUNTY

Awarding Authority Signature & Date



Material Proposal Schedule of Prices

Local Public Agency

Carroll County Highway Department

County

Carroll

Section Number

25-00000-00-GM

Material Proposal Schedule of Prices

Group No.	Item(s)	Delivery	Unit	Quantity	Unit Price	Total
1	Hot Mix Asphalt, Mix C, N50					
	IL-9.5FG (Georgetown Road)	Applied on Road	TONS	3,680	75.20	276,736

The undersigned firm certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor has the firm made an admission of guilt of such conduct which is a matter of record, nor has an official, agent, or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm. The undersigned firm further certifies that it is not barred from contracting with any unit of State or local government as a result of a violation of State laws prohibiting bid-rigging or bid rotating.

Bidder Signature & Date


Mark Helm 04/03/25

Address

2283 Business Route 20 East

City

Freeport

State

IL

Zip Code

61032



Check Sheet for Recurring Special Provisions

Local Public Agency

County

Section Number

Carroll County Highway Department

Carroll

25-00000-00-GM

☐ Check this box for lettings prior to 01/01/2025

The Following Recurring Special Provisions Indicated By An "X" Are Applicable To This Contract And Are Included By Reference:

Recurring Special Provisions

<u>Check Sheet #</u>		<u>Page No.</u>
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2	☐ Subletting of Contracts (Federal-Aid Contracts)	82
3	☐ EEO	83
4	☐ Specific EEO Responsibilities Non Federal-Aid Contracts	93
5	☐ Required Provisions - State Contracts	98
6	☐ Asbestos Bearing Pad Removal	104
7	☐ Asbestos Waterproofing Membrane and Asbestos HMA Surface Removal	105
8	☐ Temporary Stream Crossings and In-Stream Work Pads	106
9	☐ Construction Layout Stakes	107
10	☐ Use of Geotextile Fabric for Railroad Crossing	110
11	☐ Subsealing of Concrete Pavements	112
12	☐ Hot-Mix Asphalt Surface Correction	116
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14	☐ Patching with Hot-Mix Asphalt Overlay Removal	119
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16	☐ Reserved	123
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20	☐ English Substitution of Metric Bolts	129
21	☐ Calcium Chloride Accelerator for Portland Cement Concrete	130
22	☐ Quality Control of Concrete Mixtures at the Plant	131
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27	☐ Restoring Bridge Approach Pavements Using High-Density Foam	158
28	☐ Portland Cement Concrete Inlay or Overlay	161
29	☐ Portland Cement Concrete Partial Depth Hot-Mix Asphalt Patching	165
30	☐ Longitudinal Joint and Crack Patching	168
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The Following Local Roads And Streets Recurring Special Provisions Indicated By An "X" Are Applicable To This Contract And Are Included By Reference:

Local Roads And Streets Recurring Special Provisions

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LRS 4	☒ Flaggers in Work Zones	176
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LRS 6	☐ Bidding Requirements and Conditions for Contract Proposals	178
LRS 7	☒ Bidding Requirements and Conditions for Material Proposals	184
LRS 8	Reserved	190
LRS 9	☐ Bituminous Surface Treatments	191
LRS 10	Reserved	195
LRS 11	☒ Employment Practices	196
LRS 12	☒ Wages of Employees on Public Works	198
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LRS 14	☐ Paving Brick and Concrete Paver Pavements and Sidewalks	201
LRS 15	☒ Partial Payments	204
LRS 16	☐ Protests on Local Lettings	205
LRS 17	☒ Substance Abuse Prevention Program	206
LRS 18	☐ Multigrade Cold Mix Asphalt	207
LRS 19	☐ Reflective Crack Control Treatment	208



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The following Special Provision supplement the "Standard Specifications for Road and Bridge Construction", adopted

January 2, 2022

, the latest edition of the "Manual on Uniform Traffic Control Devices for Streets and Highways", and the "Manual of Test Procedures of Materials" in effect on the date of invitation of bids, and the Supplemental Specification and Recurring Special Provisions indicated on the Check Sheet included here in which apply to and govern the construction of the above named section, and in case of conflict with any parts, or parts of said Specifications, the said Special Provisions shall take precedence and shall govern.

NOTICE TO ALL BIDDERS:

All quantities shown in this proposal are approximate, for bidding purposes only. The agency reserves the right to buy the amount of materials needed, whether more or less than the amount shown in this proposal. The unit price bid shall remain the same regardless of any increase or decrease in quantity.

ALL BIDS THAT ARE NOT LEGIBLE WILL BE REJECTED.

The bidder may submit one proposal guaranty covering the total of all groups being bid rather than individual guarantees for each group bid, if he/she so chooses. After awards are made, and at the discretion of the County Engineer, the Proposal Guaranty may be adjusted to 5% of the awarded quantity.

HMA MIX C, N50, IL-9.5FG - GROUP 1:

The work included in this section shall consist of placement and compaction of HMA Mix C, N50, IL-9.5FG, and other related items.

STARTING AND COMPLETION DATES:

The Contractor SHALL NOT start construction before June 01, 2025. The Contractor shall give the Carroll County Hwy Dept three (3) days' notice prior to starting construction. The Contractor shall have the construction completed by July 31, 2025.

SWEEPING OF ROADWAY:

Immediately prior to application of the tack coat, the Contractor shall sweep the roadway to the Engineer's satisfaction. Sweeping of all surfaces shall be considered incidental to the contract.

QUALITY CONTROL/QUALITY ASSURANCE OF HMA BITUMINOUS CONC. MIXTURES:

This work shall be done in accordance with Section 1030.05 of the Standard Specifications of Road and Bridge Construction, adopted January 2, 2022, and used for the following pay items:

1. Hot Mix Asphalt, Mix C, N50, IL-9.5FG

With the following exceptions:

1. No test strips will be required.
2. No field density test will be required.

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BITUMINOUS MATERIAL (Tack Coat):

ROAD: GALLONS:

Georgetown Road 1,650

This work shall conform to Sections 403 of the Standard Specifications for Road and Bridge Construction adopted January 2, 2022. Tack Coat Material shall be SS-1. Tack coat shall be applied at a rate of 0.05 gallons per square yard.

Tack coat shall be considered incidental to the contract.

HOT MIX ASPHALT, MIX C, N50, IL-9.5FG:

This item shall be constructed in accordance with Section 406 of the Standard Specifications. The Contractors machine shall meet the specifications set forth in Section 1102.03 in the Standard Specifications for Road and Bridge Construction adopted January 2, 2022. The Contractor shall bid the Hot Mix Asphalt, Mix C, N50, IL-9.5FG utilizing the PG 64-22 Asphalt.

Basis of payment will be at the unit price per ton for Hot Mix Asphalt, Mix C, N50, IL-9.5FG.

CONSTRUCTION SIGNS:

The road shall be open to traffic during construction operations. Signing shall be in accordance with Standards in this booklet.

Road Construction Ahead signs shall be located on all roads as directed by the Engineer.

The cost of providing construction signs shall be considered as included in the contract unit prices bid for the various items of work involved, and no additional compensation will be allowed.

MOBILIZATIONS:

Mobilization shall be considered incidental to the contract.

Georgetown Road HMA

CARROLL COUNTY
ILLINOIS

2025

